

**QUEEN CAMEL PARISH COUNCIL****Clerk:** Emma Curtis, 14 Everlanes Close, Milborne Port, Sherborne, DT9 5FT**Tel:** 01963 250925**e-mail:** [clerk@queencamelpc.org.uk](mailto:clerk@queencamelpc.org.uk)[www.queencamelpc.org.uk](http://www.queencamelpc.org.uk)**AGENDA**

The next meeting of Queen Camel Parish Council will be held at the Memorial Hall on Monday 9<sup>th</sup> September 2019 at 7.30pm. All Councillors are summoned to attend.

**Emma Curtis**  
**Parish Clerk**

**Public Question Time**

The meeting will commence after there has been an opportunity for members of the electorate of the Parish to speak. In normal circumstances this will be restricted to approximately 15 minutes in total and shall be at the Chairman's discretion. Please note, any new items raised by the public in this session will not be discussed by the Council and will not be minuted. Items for inclusion on the agenda should be put to the Clerk in writing prior to the meeting as listed in the final item.

**01/09 Apologies for Absence**

**02/09 Declarations of Interest**

**03/09 To approve as a correct record the minutes of the previous meeting held on 12<sup>th</sup> August 2019**

**04/09 To receive any Police matters**

**05/09 To receive County and District Councillor reports**

**06/09 Planning**

a) To receive a presentation from Planning Sphere regarding application no: 19/01830/OUT

b) To consider the following planning applications:

<b>Application Number</b>	<b>Proposal</b>	<b>Applicant Details</b>
19/01830/OUT	Outline application with all matters reserved except for access for the erection of up to 43 dwellings and associated landscaping and access works	AM & S Case, Land Part OS 1053, West Camel Road, Queen Camel
SCC/3621/2019	Extraction of Camel Hill Stone and Improvements to the Road Access. To change Condition 3 to amend the approved phasing plans to reflect the direction of working to clockwise changing the order of working to Phase 1, Phase 4, Phase 3 and Phase 4.	Camel Hill Farm Quarry Queen Camel
19/02021/FUL	The erection of a dwelling and construction of access thereto	Land OS 7080, Part Vale Lane, Queen Camel

- c) **To note any planning approvals:** None at time of agenda production

**07/09 Council Matters**

- a) To consider continued Highways issue at Blackwell Lane
- b) To receive Footpaths and Environment updates
- c) To receive an update from the Playing Field Lease Working Group
- d) To receive an update and consider options for Fingerpost Signs
- e) To receive an update on preparations for a possible VE Day Commemoration
- f) To resolve that the Parish Council confirms it meets the eligibility criteria for the General Power of Competence as set out in the Localism Act 2011, namely that it has a qualified Clerk and that at least two thirds of vacancies were filled at the last ordinary election and that Council adopts the power.
- g) To consider Parish Council HR representative/committee
- h) Update on the appearance of Queen Camel and consider arranging a litter pick
- i) To consider the village Neighbourhood Watch and Welcome Pack
- j) To receive an update on the status of the old Health Centre

**08/09 Neighbourhood Plan**

- a) To receive an update on the status of the Neighbourhood Plan
- b) To consider email from Boon Brown Limited
- c) To note submission of letter to SSDC regarding South Somerset Local Plan Review

**09/09 Finance**

- a) To receive an update on the Parish Council banking situation
- b) To consider a quotation for a laptop upgrade, clean and tidy
- c) To consider funding the old website as a community asset
- d) To approve the following accounts for payment and two signatories for cheques:

<b>Supplier/Contractor</b>	<b>Narrative</b>	<b>Amount</b>
Staff	August Salary	£532.85
HMRC	PAYE & NI	£82.20
Staff	August Expenses & Mileage	£74.00
SALC	Code of Conduct Training	£60.00
John Calvert	Internal Auditor Fees	£50.00
Milborne Port Computers	Domain Charges for website	£126.00
Jimmy Flynn Web Services	Website Development and Support	£350.00
Fairhurst	Professional Fees	£224.00
SALC	Council Employer Training	£60.00
Scribe	Annual Software License	£308.40
Dorset Planning Consultant Ltd	Neighbourhood Plan Support Fees	£1273.20
Patrick Pender-Cudlip	Neighbourhood Plan Summary Fees	£345.00
Queen Camel Memorial Hall	Hire Fees	£96.00
St Barnabas Church	Neighbourhood Plan Summary Printing	£24.00
B E Powell & Sons	Footpaths Works	£1,401.60
Milborne Port Computers	Remote Support Session	£12.00
Les Stevens	Honorarium	TBC
Playing Field Management Committee	2019/20 Grant	£4,000
Queen Camel Memorial Hall	2019/20 Grant	£4,000
Queen Camel Parochial Church Council	2019/20 Grant	£2,258.00
Queen Camel Tennis Club	2019/20 Grant	£1,100.00
Sparkford Copse Trust	2019/20 Donation	£150.00
Queen Camel Cricket Club	2019/20 Donation	£250.00
Queen Camel Guides	2019/20 Donation	£250.00
Sparkford Scouts	2019/20 Donation	£250.00

**10/09 Correspondence**

- a) To consider email from resident regarding Cleveside House
- b) To note email from the Information Commissioners Office
- c) To note email from SSDC regarding Annual Town and Parish meetings
- d) To note email from resident regarding Eyewell
- e) To note email from resident regarding Wales Lane

**11/09 Date of next meeting –** The next Parish Council meeting will be held on Monday 14th October 2019. All items for inclusion on the agenda must be received by the Clerk by **9.00am on Thursday 3<sup>rd</sup> October.**