

**QUEEN CAMEL PARISH COUNCIL****Clerk:** Stephen Hill, 5 Woodpecker Meadow, Gillingham, Dorset, SP8 4GB**Tel:** 07949 150 888**e-mail:** clerk@queencamelpc.org.uk**website:** www.queencamelpc.org.uk**AGENDA**

The next meeting of Queen Camel Parish Council Finance Committee will be held on Monday 22nd June at 6.30pm via Zoom Conference Call facilities.

The Parish Council passed a Business Continuity Motion to enable it to conduct business during the Covid-19 pandemic. The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 enables meetings to be held with remote attendance

All members of the Finance & Risk Committee are summoned to attend.

The meeting will commence after there has been an opportunity for members of the electorate of the Parish to speak. In normal circumstances this will be restricted to approximately 15 minutes in total but shall be at the Chairman's discretion.

The Public can access the meeting by using the Zoom technology; no account is required. **Please contact the Parish Clerk 24 hours prior to the meeting for the login details and password.**

- F.01/06 To elect a Chairman for the meeting**
- F.02/06 Apologies for Absence**
- F.03/06 Declarations of Interest**
- F.04/06 Terms of Reference**
To consider the Terms of Reference from 14 May 2018 (Background Paper) and to report any Recommendations to Council.
- F.05/06 Financial Reports**
To consider reports available from the Council's financial software system (Scribe) and decide which are to be reported to Council (Background Paper – Outturn 2019/20)
- F.06/06 Budget 2020/21**
To review the budget 2020/21 (Background Paper) and make any Recommendations to C Council.
- F.07/06 Footpaths and Environment budget**
To consider a Footpaths and Environment budget (email Background Paper)
- F.08/06 Earmarked Reserves 2020/21**
To review earmarked reserves (Background Paper)
- F.09/06 Grants 2020/21**
To consider grant and donation applications and budgets for 2020/21 (Background Papers)
- F.10/06 Banking Arrangements**
To receive an update on the UTB online banking and closedown of Nat West account.
- F.1106 Payroll**
To consider appointing PATA to provide payroll services (Background Paper)
- F.12/06 Date of next meeting – To confirm the date of the next Finance & Risk Committee meeting.**

**Stephen Hill
Parish Clerk**