



## QUEEN CAMEL PARISH COUNCIL

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### AGENDA

## Meeting of the Queen Camel Parish Council Playing Field Management Committee on Monday 25<sup>th</sup> April 2022 at the Memorial Hall, Queen Camel at 7.30pm

**All members of the Playing Field Committee are summoned to attend.**

The meeting will begin after an opportunity for members of the electorate of the Parish to speak. This is restricted to approximately 15 minutes in total, but shall be at the Chairman's discretion.

**PF04/01 Apologies for absence**

**PF04/02 Declarations of Interest**

**PF04/03 Minutes of previous meeting to be confirmed as correct**

To **APPROVE** as correct record of meeting of the previous meeting held on 3<sup>rd</sup> March 2022.

**PF04/04 Correspondence**

Email from David Gordon, Head Teacher Countess Gytha Primary School

**PF04/05 Chairperson's Report**

**PF04/06 Administration Report (Discussion Document)**

To **RECEIVE** update on current situation of Admin tasks

To **RECEIVE** update on outstanding Actions

**New Actions**

**PF04/07 Pavilion Report (Discussion Document). To include cleaning rota.**

To **RECEIVE** update on current situation of Pavilion

To **RECEIVE** update on outstanding Actions

**New Actions**

**PF04/08 Playing Field Report (Discussion Document)**

a) Field- including grass cuttings/community compost and badger set in corner of the field

b) Play Area

c) Equipment

To **RECEIVE** update on current situation of Playing Field

To **RECEIVE** update on outstanding Actions

**New Actions**

**PF04/09 Marketing Report (Discussion Document)**

To **RECEIVE** update on current situation of Marketing  
To **RECEIVE** update on outstanding Actions  
**New Actions**

**PF04/10 Play Area Fundraising Working Party**

To **RECEIVE** update on current situation  
To **RECEIVE** update on outstanding Actions  
**New Actions**

**PF04/11 Club Reports**

**Cricket Club:** To **RECEIVE** updates from PFMC member clubs

**Football Club:** To **RECEIVE** updates from PFMC member

**Tennis Club:** To **RECEIVE** updates from PFMC member

**PF04/12 Finance Report (Discussion Document)**

To **NOTE** details of budget and expenditure for PFMC - headlines  
To **RESOLVE** any identified spending anticipated during this reporting period

**Date of next meeting: Monday 27<sup>th</sup> June 2022 at the Pavilion, Queen Camel Playing Field.**



Elaine Owen Parish Clerk