



QUEEN CAMEL PARISH COUNCIL

Clerk: Elaine Owen, Innes House, Kingsdon, Somerton, Somerset, TA11 7LL

Tel: 07726 245 101

e-mail: clerk@queencamelpc.org.uk **website:** www.queencamelpc.org.uk

AGENDA

Meeting of the Queen Camel Parish Council Playing Field Management Committee on Monday 11th July 2022 at the Memorial Hall, Queen Camel at 7.30pm

All members of the Playing Field Committee are summoned to attend.

The meeting will begin after an opportunity for members of the electorate of the Parish to speak. This is restricted to approximately 15 minutes in total, but shall be at the Chairman's discretion.

PF07/01 Apologies for absence

PF07/02 Declarations of Interest

PF07/03 Minutes of previous meeting to be confirmed as correct

To **APPROVE** as correct record of meeting of the previous meeting held on 25th April 2022.

PF07/04 Correspondence

PF07/05 Chairperson's Report (Discussion Document) – Update on Parish Council elections, PFMC membership and playing field matters not covered in Actions.

PF07/06 Administration Report (Discussion Document)

- To RECEIVE update on completed Admin tasks
- To RECEIVE update on outstanding Actions
- New Actions

PF07/07 Pavilion Report (Discussion Document). To include cleaning rota.

- To RECEIVE update on completed Pavilion actions
- To RECEIVE update on outstanding Actions
- New Actions

PF07/08 Playing Field Report (Discussion Document)

- a) Field
 - b) Play Area
 - c) Equipment
- To RECEIVE update on completed Playing Field actions
 - To RECEIVE update on outstanding Actions
 - New Actions

PF07/09 Marketing Report (Discussion Document)

- To RECEIVE update on completed Marketing actions
- To RECEIVE update on outstanding Actions
- New Actions

PF07/10 Play Area Fundraising group

To RECEIVE update on current situation of Play Area fundraising group

PF07/11 Club Reports

- Cricket Club To RECEIVE updates from PFMC members
- Tennis Club To RECEIVE updates from PFMC members

PF07/12 Finance Report (Discussion Document)

- To **NOTE** details of budget and expenditure for PFMC - headlines
- To **RESOLVE** any identified spending anticipated during this reporting period

Date of next meeting: To be confirmed



Elaine Owen
Parish Clerk