

**QUEEN CAMEL PARISH COUNCIL****Clerk:** Stephen Hill, 5 Woodpecker Meadow, Gillingham, Dorset, SP8 4GB**Tel:** 07949 150 888**e-mail:** clerk@queencamelpc.org.uk**website:** www.queencamelpc.org.uk**AGENDA****The next meeting of Queen Camel Parish Council will be held on Monday 14^h September 2020 at 7:30pm via Zoom Conference Call Facilities**

The Parish Council passed a Business Continuity Motion to enable it to conduct business during the Covid-19 pandemic. The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 enables meetings to be held with remote attendance.

All members are summoned to attend.

The meeting will commence after there has been an opportunity for members of the electorate of the Parish to speak. In normal circumstances this will be restricted to approximately 15 minutes in total but shall be at the Chairman's discretion.

The Public can join the meeting by using the Zoom technology; no account is required. The Zoom Meeting ID: 859 2953 3384 and Passcode: 397507

01/09 Apologies for absence**02/09 Declarations of interest****03/09 Minutes of the previous meetings to be confirmed as correct**

To approve as a correct record the minutes of the previous meetings held on 13th July 2020 to be signed by the Chair at a later date.

04/09 Action Points from Previous Meeting

- The Deed of Community Benefit for the £15,000 one off financial contribution associated with the proposed Bindwell Lane solar farm has been signed by QCPC.
- The Guides has been informed of its Grant bid.
- QCPC representatives had telephone conference call with SSDC 14 July 2020 re Neighbourhood Plan, Examiner's report.
- The ToR for the Finance & Risk Committee have been revised.
- The Council responded to SALC re consultation on Somerset Local Government Reorganisation.

05/09 To receive County and District Councillor reports.**06/09 Neighbourhood Plan (Examiner's Report)**

To receive an update on actions since 14th July 2020 Council telephone meeting with South Somerset District Council (SSDC); feedback from QCPC and response from SSDC; and to note the decision from a meeting of the SSDC Executive Committee on 3 September 2020.

07/09 Grants 2020/21 Review

- a. Council is asked to decide on the Grant application to St Barnabas Church at £2,258 following additional information being provided;
- b. Council to note further information requested and required from the Playing Field Committee (which may follow the AGM planned now for 25 September 2020).

08/09 The Planning Act 2008 and the Infrastructure Planning (Examination Procedure) Rules 2010. Application by Highways England for an Order Granting Development Consent for the A303 Sparkford to Ilchester Dualling.

Request by the Secretary of State for comments from all Interested Parties by 16 September 2020.

- a. Following a similar letter November 2019, Council is asked to consider retrospectively approving the joint response to the Department of Transport that was issued on behalf of Queen Camel Parish Council, West Camel Parish Council and Sparkford Parish Council on 4 August 2020 (Background Paper) and/or decide any further actions;
- b. Council is asked to consider and approve the draft joint letter (Background Paper) by 16 September 2020; and
- c. to delegate authority to the Parish Clerk to make any minor changes to finalise the letter (in consultation with Councillors Thornewill, Brendon and Norman).

09/09 Blackwell Road & Gason Lane

To discuss and plan a way forward about the traffic in Queen Camel; plan a longstanding solution to the summer traffic that use both Blackwell Road & Gason Lane when the A303 gets blocked.

10/09 Transfer of Land from SCC at Playing Field

To further update on progress with transfer of land from SCC at playing field/play area and Council is asked to consider a lease/licence from SCC to the PFC or PC at a one-off payment at an estimated circa £1,000 for SCC's legal costs, and appointment of Parish Council solicitor (Background Paper).

11/09 Playing Field Committee

To receive any update on progress on document requirements from the Playing Field Management Committee and its AGM on Friday 25 September 2020.

12/09 Footpaths and Environment

Council is asked to approve the work, costs and insurance arrangements for maintenance of footpaths (Background Paper).

13/09 Somerset Local Government Reorganisation (LGR)

To note the District Council Business Case: Stronger Somerset and invitation to briefing meetings at end September 2020 (and agreed attendance).

14/09 Planning Applications – none (at time of issuing this Agenda)

To consider any Planning Applications for consultation and report Recommendations to the District Council. Note: the Council used its Delegated Decision powers to comment on Application 20/01879/HOU: The replacement and extension of single-storey garage, 6 The Glebe Queen Camel Yeovil BA22 7PR (recommend Approval).

15/09 Notification of Planning Applications

To note the Planning Applications about which the Council has received Notification but is not required to be consulted (Background Paper).

16/09 Previous Planning Applications

To note the Planning Applications which have been Decided (Permitted, Permitted with Conditions, Refused, Permission not Required) or Pending Decision (Background Paper).

17/09 Correspondence (not included elsewhere in the Agenda) (Background Paper)

- a) Email, 31 August 2020: Somerset Against The Badger Cull
- b) Email, 31 July 2020: Queen Camel Community Land Trust
- c) Email, 21 August 2020: Submission to SoS 4 August 2020 re A303 dualling – Agenda item 09/09 above.

- d) Email, 1 September 2020: SCC Applications for bids Somerset Climate Emergency Fund
- e) MHCLG consultation on Changes to the Current Planning System: 6 August 2020 to 1 October 2020.

18/09 Finance & Risk Committee

- a. To note the Minutes of Meeting, Finance and Risk Committee, 30 July 2020.
- b. Council is asked to note the Committee's noting (that the wording in section 1.2 of the Terms of Reference (ToR) need to be revised) and to decide on amended words; and any other changes to the Committee's ToR (eg sections 2.15 and 2.16)

19/09 Q1 (20/21) Financial Report and Bank Reconciliations April to August 2020

Council is asked to note and discuss the Q1 (20/21) Financial Report (considered by Finance Committee at its meeting 30 July 2020) and Bank Reconciliations, provided in accordance with Finance Regulations 2.2, for noting by Council (Background Paper)

20/09 2020-21 Salary Award

Council is asked to approve the nationally negotiated National Joint Council Salary Award 2020/21 (Background Paper) to be implemented from 1 April 2020. The relevant salary range for the Parish Clerk is LC1 (SCP 7-12).

21/09 To Authorise Accounts for Payment (July/August 2020)

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| Memorial Hall | £14.00 21/02/20 and 09/03/20 |
| Milborne Port Computers (domain name, annual charge) | £126.00 11/06/20 |
| Jimmy Flynn web services | £100.00 27/07/20 |
| (maintenance & update of website, annual charge) | |
| SALC and NALC affiliation fees | £227.73 17/08/20 |

22/09 Exclusion of Press and Public

Council to consider entering confidential session and thereby exclude Press and Public from the meeting owing to the commercially sensitive nature of the business to be discussed.

23/09 Draft S106 Agreement: Land off West Camel Road (Planning Application 19/01830/OUT)

To note the comments made by the Council's Working Group (met 20 July 2020) on the draft S106 Agreement for development of land West Camel Road including proposed land transfer to the Parish Council and any comments or further actions from SSDC.

Date of next meeting – The next Parish Council will be held on Monday 12th October 2020. All items to be considered for inclusion on the agenda must be received by the Clerk by **9.00am on Friday 2nd October 2020.**

Stephen Hill
Parish Clerk