

**QUEEN CAMEL PARISH COUNCIL****Clerk:** Stephen Hill, 5 Woodpecker Meadow, Gillingham, Dorset, SP8 4GB**Tel:** 07949 150 888**e-mail:** clerk@queencamelpc.org.uk**website:** www.queencamelpc.org.uk**AGENDA**

The next meeting of Queen Camel Parish Council will be held on Monday 14th December 2020 at 7:30pm via Zoom Conference Call Facilities

The Parish Council passed a Business Continuity Motion to enable it to conduct business during the Covid-19 pandemic. The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 enables meetings to be held with remote attendance.

All members are summoned to attend.

The meeting will commence after there has been an opportunity for members of the electorate of the Parish to speak. In normal circumstances this will be restricted to approximately 15 minutes in total but shall be at the Chairman's discretion.

The Public can join the meeting by using the Zoom technology; no account is required. The Zoom Meeting ID: 897 4416 6051 and Passcode: 390739

01/12 Apologies for absence and Chairman's announcements**02/12 Declarations of interest****03/12 Minutes of the previous meetings to be confirmed as correct**

To approve as a correct record the minutes of the previous meeting held on 9th November 2020 to be signed by the Chair at a later date.

<http://queencamelpc.org.uk/wp-content/uploads/2020/12/DRAFT-Minutes-9th-November-2020.pdf>

04/12 Action Points from Previous Meeting (all other matters are on the Agenda)

- Finance Committee considered the draft Community Benefit Fund policy and the draft Grants & Donations policy at its meeting 2 December 2020.
- SSDC has been provided with the Council's final comments on the proposed land transfer of land off West Camel Road,

05/12 To receive County and District Councillor reports.**06/12 Applications for bids to SCC Climate Emergency Community Fund**

SCC has opened (1 October 2020) the opportunity for bids to its £1m Climate Emergency Community Fund. Council will receive an update following appointment of a Working Group to prepare bid/s and to decide to approve any draft bids.

<https://www.somerset.gov.uk/waste-planning-and-land/climate-emergency/somerset-climate-emergency-community-fund-2020-2021/>

07/12 Grants & Donations Policy Review

Finance & Risk Committee (2 December 2020) considered the Grants & Donations: Policy, Procedures and Application Form, adopted 15/7/13 and recommends the final revision to Council for adoption of a revised policy (Background Paper).

08/12 Community Benefit Fund

Finance & Risk Committee (2 December 2020) considered the Community Benefit Fund terms of reference and grant application procedures and recommends the final revision of these documents to Council for adoption (Background Paper).

09/12 Parish Council Noticeboards

To receive an update on replacing Noticeboards.

10/12 Highway Works

a) **Blackwell Road, Traits Lane and Gason Lane**

Council is asked to consider the responses to local consultation on SCC's proposals to place bollards at Blackwell Road and decide support or not of the proposal.

b) **A303 upgrade**

To note that the A303 dualling upgrade decision is delayed till 29th January 2021 and also to note that Councillor Norman has made a further submission [not on behalf of the PC].

11/12 Footpaths and Environment

The QC Environment Warden (Councillor Grainger) to update Council on works to improve footpaths.

12/12 Flood Committee Working Group

To note the draft Minutes the Flood Committee Working Group 23 November 2020 (Background Paper) and decide upon recommendations from the Flood Committee:

- To consider and approve Membership of the Flood Committee (Working Group) and describe the PC criteria for approval/rejection;
- The Flood Committee asks the PC to formally inform CB that his Operation Gannex duties have been replaced.
- To note that Flood Committee requested a PC replacement for the previous Somerset Local Authorities' Civil Contingencies Unit (SLACCU) contact in the event of an emergency;
- Clearance of drains, action for Councillor Lewis and PC from Flood Committee minutes 21 November 2019, 5.2: <http://queencamelpc.org.uk/wp-content/uploads/2020/01/2019-Minutes-FC-21-November-1.pdf>
- PC is requested to approach SCC Highways to clear part of the culvert under A359; and

13/12 Planning Applications

To consider any Planning Applications for consultation and report Recommendations to the District Council.

a) **20/02786/HOU The installation of vehicular entrance gates. - Queen Camel Cottage High Street Queen Camel Yeovil BA22 7NG**

Ref. No: 20/02786/HOU | Received date: Wed 30 Sep 2020 | Status: Pending Consideration | Case Type: Planning Application

b) **20/03281/HOU Demolition of existing single storey extension & conservatory, erection of a two storey extension to rear of dwelling and internal alterations - Carpenters High Street Queen Camel Yeovil BA22 7NF**

Ref. No: 20/03281/HOU | Received date: Fri 13 Nov 2020 | Status: Pending Consideration | Case Type: Planning Application

14/12 Notification of Planning Applications

To note the Planning Applications about which the Council has received Notification but is not required to be consulted (Background Paper).

15/12 Previous Planning Applications

To note the Planning Applications which have been Decided (Permitted, Permitted with Conditions, Refused, Permission not Required) or Pending Decision (Background Paper).

16/12 Correspondence (not included elsewhere in the Agenda) (Background Paper)

- a) S Millard email 26 November 2020 regarding PC support for the CLT's work at the Old School Site requesting written confirmation of support and to make decisions as necessary.
- b) emails early December 2020 to clarify the role of the PC and Neighbourhood Watch.

17/12 Draft Budget 21/22

For Council to consider the draft budget 21/22, which was considered by Finance Committee 2 December 2020 (Background Paper). The final budget 21/22 and Precept to be decided at the January 2021 Council meeting.

18/12 To Authorise Accounts for Payment (December 2020)

To note the recommendations for payment from the Finance & Risk Committee (2 December 2020) to authorise:

Clerk November 2020 Salary 1/11/20-30/11/20 £353.21 (inc £33.50 Home Office Allowance)

HMRC PAYE £80.00

Other Accounts for Payment for authorisation:

SLR Outdoor Maintenance £624.00 Invoice 01506

Date of next meeting – The next Parish Council will be held on Monday 11th January 2021. All items to be considered for inclusion on the agenda must be received by the Clerk by **9.00am on Friday 1st January 2021.**

**Stephen Hill
Parish Clerk**