



QUEEN CAMEL PARISH COUNCIL

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AGENDA

The Annual Meeting and Full Council Meeting of Queen Camel Parish Council will be held on Tuesday 4th May 2021 at 7:30pm via Zoom Conference Call Facilities

The Parish Council passed a Business Continuity Motion to enable it to conduct business during the Covid-19 pandemic. The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 enables meetings to be held with remote attendance.

All members are summoned to attend.

The meeting will commence after there has been an opportunity for members of the electorate of the Parish to speak. In normal circumstances this will be restricted to approximately 15 minutes in total but shall be at the Chairman's discretion.

The Public can join the meeting by using the Zoom technology; no account is required. The Zoom Meeting ID: **853 9427 9218** and Passcode: **101215**

1. Election of Chairman

Council will Elect a Chairman of Queen Camel Parish Council for the year 2021/2022. The Chairman will be asked to sign the Declaration of Acceptance of Office remotely and return a scanned copy to the clerk for countersignature after the end of the meeting.

2. Election of Vice Chairman

Council may Elect a Vice Chairman of Queen Camel Parish Council for the year 2021/2022.

3. Apologies for Absence

4. Declarations of Interests

5. To RECEIVE County and District Councillor reports

6. Standing Orders, Financial Regulations and Code of Conduct

Council will be asked to consider if any changes are required to the Standing Orders, Financial Regulations or the Code of Conduct.

7. Council Meeting dates

To **RESOLVE** to return to holding Council Meetings, usually on the second Monday of each month (excluding August). Meetings will be on Thursday 17th June and Monday 12th July, 13th Sept, 11 Oct, 8th Nov, 13th Dec, 10th Jan 2022, 14th Feb, 14th March.

The meeting on 17th June may not take place, or the venue may be changed, due to Covid-19 restrictions.

8. Composition of Finance and Risk Committee for 2021/2022

Council will be asked to appoint members to the Finance and Risk Committee. First meeting suggested to take place on 7th June at which the Chairman will be appointed.

9. Representatives on Outside Bodies for 2021/2022

Council will be asked to appoint Council representatives to the following bodies:

- Community Benefit Fund Panel
- Flood Committee

10. Minutes of the previous meeting to be confirmed as correct

To approve as a correct record the minutes of the previous meeting held on 27th April 2021 to be signed by the Chair at a later date.

<http://queencamelpc.org.uk/meetings/agendas-minutes-2021/>

11. Action Points from Previous Full Council Meeting (all other matters are on the Agenda)

QCPC asked to write to SSDC, SSC and the MP regarding the discharge of sewerage into the River Cam by Wessex Water

Council is to write to Abercomyn Solar Ltd. to negotiate a possible extension to the royalty scheme.

12. Update on lease to Playing Field Committee (PFC) and Working Group

Item is deferred to the Extraordinary Council meeting set for 20th May 2021.

13. Up-date on Neighbourhood Watch (NW) Scheme

Council will **RECEIVE** an update from Councillor Gettings, including information about Welcome Packs.

14. Flood Committee

Council will **RECEIVE** an update from Councillor(s)

15. Council Response to the Secretary of State (SoS) Development Consent Order (DCO) for A303

Following the considerations of Council 9 March 2021 Council will **RECEIVE** an update on correspondence with Cllr Lewis from Councillor Hewlett

16. Highway Works

a) Wales Bridge

Council will **RECEIVE** any update from SCC highway/bridge team on planned works to Wales Bridge.

b) Blackwell Road, Gason Lane and Traits Lane

Following Council 9 February 2021, which decided “a preference for provision of cones with no-entry sign and removal from Sat Nav systems and inform SCC”, to **RECEIVE** any update from SCC.

17. A303 impact

Council to **DISCUSS** traffic impact in the village due to the development of duelling on the A303 road

18. Footpaths and Environment

The QC Environment Warden (Councillor Grainger) to **UPDATE** Council.

19. **Planning Applications**
To **RESPOND** to any Planning Applications for consultation and report Recommendations to the District Council.
20. **Notification of Planning Applications**
To **NOTE** the Planning Applications about which the Council has received Notification but is not required to be consulted (Background Paper).
21. **Previous Planning Applications**
To **NOTE** the Planning Applications which have been Decided (Permitted, Permitted with Conditions, Refused, Permission not Required) or Pending Decision (Background Paper).
22. **Solar Farm Extension Impact on Community Benefit Fund**
Council to **RECEIVE** an update on negotiation with Abercomyn Solar Limited regarding added community benefit following their application for extension of the solar farm from 25 to 40 years.
23. **Correspondence (not included elsewhere in the Agenda)**
Email received from C. S Bennett.
24. **Annual Village (Parish) Meeting**
Council to **DISCUSS** preparations for Annual Village Meeting on Friday 17th September 2021
25. **Community Benefit Fund (CBF)**
Council to **RECEIVE** an update about re-advertisement for Panel Members
26. **Neighbourhood Plan (NP)**
Council to raise awareness for voting at the NP Referendum on 6th May 2021.
27. **SCC Land at Playing Field**
Council to **RECEIVE** an update from Councillor Lewis and Gettings
28. **Review the Parish Council Banking signatories**
Council are asked to approve named councillors to be added to the Bank signatory list.
29. **Auditing of accounts**
Council to consider and appoint an Internal Auditor for end of year accounts
30. **To Authorise Accounts for Payment (March 2021)**
To note and **AUTHORISE** the recommendations for payment: The following have been authorised and appear on the Bank Statement.
- S Hill March salary £81.57
 - PATA payroll £23.85
 - HMRC March tax £18.40
 - Unity Trust service charge £18.00
- To **NOTE** and **AUTHORISE** receipt of £6,658 Solar Farm annual payment received 12th March.
- To **RESOLVE** to approve payment of c£279 for strimmer training.

Date of next meetings

(Due to the impact of Covid-19 restrictions the date and venue for the following meetings may change.)

There will be a PC Working Group meeting on 18 May at 5.00pm in the Marples Room, Memorial Hall to discuss the Playing Field Lease and Development proposals. An invitation to the PFC Working Group to join at 6.00pm has been forwarded to the Secretary.

There will be an Extraordinary Parish Council Meeting on Thursday 20th May 2021 in the Main Hall, in the Memorial Hall at 7pm when the PC Working Group will make recommendation/s to the full Council on matters relating to the future of the lease and development of the Playing Field.

The next meeting of the Finance and Risk Committee is due be held in advance of the Full Parish Council meeting. Suggested date is Monday 7th June 2021 in the Marples Room, Queen Camel. All items to be considered for inclusion on the agenda must be received by the Clerk by 9.00am on Wednesday 26th May 2021.

The next Parish Council is due to be held on Thursday 17th June 2021 at 7.30pm in the Main Hall, Memorial Hall. All items to be considered for inclusion on the agenda must be received by the Clerk by 9.00am on Wednesday 9th June 2021.

Elaine Owen
Parish Clerk