

**QUEEN CAMEL PARISH COUNCIL****Clerk:** Elaine Owen, Innes House, Kingsdon, Somerton, Somerset, TA11 7LL**Tel:** 07726 245 101**e-mail:** clerk@queencamelpc.org.uk**website:** www.queencamelpc.org.uk

AGENDA

An Extraordinary Meeting Queen Camel Parish Council will be held on Thursday 20th May 2021 at 7pm in the Main Hall of the Memorial Hall

All members are summoned to attend.

The meeting will commence after there has been an opportunity for members of the electorate of the Parish to speak. This will be restricted to approximately 15 minutes in total, but shall be at the Chairman's discretion.

01/05 Apologies for Absence

02/05 Declarations of Interest

03/05 Minutes of the previous meeting to be confirmed as correct

To approve as a correct record the minutes of the previous meeting held on 4th May 2021 to be signed by the Chair.

04/05 Playing Field Lease

Queen Camel Parish Council are freeholders of the Playing Field. The land is presently leased to the Playing Field Committee. The lease has expired and is being renewed on a rolling monthly basis.

- a. The Playing Field Working Group will present the case to Queen Camel Parish Council for their preferred option for the lease. A letter was sent to parish clerk on 06/03/2021 setting out their position (Background paper).
- b. The Queen Camel Parish Council Playing Field Working Group will present their findings and proposals to the Council (Background papers)

Council is asked to **RESOLVE** whether to issue a new lease to the Playing Field Committee or to manage the Playing Field directly.

05/05 Planning Applications

To **RESPOND** to any Planning Applications for consultation and report Recommendations to the District Council.

06/05 Notification of Planning Applications

To **NOTE** the Planning Applications about which the Council has received Notification but is not required to be consulted (Background Paper).

07/05 Previous Planning Applications

To **NOTE** the Planning Applications which have been Decided (Permitted, Permitted with Conditions, Refused, Permission not Required) or Pending Decision (Background Paper).

08/06 To Authorise Accounts for Payment (May 2021)

a. To approve the following accounts for payment

	Item	Date	VAT?	Amount
1	Replacement for unsafe laptop cable clerk computer	01/05/2021	No	£14.16
2	Replacement laptop bag for clerk computer	01/5/2021	Yes	£19.31
3	Vale Secretarial (Stephen Hill locum clerk hours)	06/5/2021	No	£700.00
4	Morrison plants	10/05/2021	Yes	£37.00
5	Renewal of Parish Council Insurance	Due by 31/05/2021	No	£465.14

b. To authorise the following expenses

6	Purchase of SSL (security) certificate for Queen Camel website via Jimmy Flynn web service	Annual fee	No	£35
7	Cloud Hosting fees for Parish Documents - Dropbox	1 month free and then £199 per year	Yes	£199.00

**Elaine Owen
Parish Clerk**