

**QUEEN CAMEL PARISH COUNCIL****Clerk:** Elaine Owen, Innes House, Kingsdon, Somerton, Somerset, TA11 7LL**Tel:** 07726 245 101**e-mail:** clerk@queencamelpc.org.uk**website:** www.queencamelpc.org.uk

AGENDA

A Meeting of Queen Camel Parish Council will be held on Thursday 15th July 2021 at 7:30pm, Main Hall, Queen Camel Memorial hall

All members are summoned to attend.

The meeting will commence after there has been an opportunity for members of the electorate of the Parish to speak. In normal circumstances this will be restricted to approximately 15 minutes in total, but shall be at the Chairman's discretion.

07/01 Apologies for Absence**07/02 Declarations of Interests****07/03 To RECEIVE County and District Councillor reports****07/04 Minutes of the previous meeting to be confirmed as correct**

To approve as a correct record the minutes of the previous meeting held on 17th June 2021.

07/05 Action Points from Previous Council Meeting (all other matters are on the Agenda)**07/06 Correspondence (not included elsewhere in the Agenda)**

Invitation to join the Rural Practice Network Neighbourhood Health and Wellbeing forum (email Sue Crisfield 11/6)

07/07 Representatives on Outside Bodies for 2021/2022

Council will be asked to **APPOINT** Council representative(s) to the following body:

- Development Working Party for the Playing Field

07/08 Policies and Procedures

To **RECEIVE** updates from Councillors and Clerk about the timetable to update the following:

- Complaints Policy
- Grievance and Disciplinary Procedure
- Financial Regulations
- Risk Management
- Safeguarding Policy (new)
- Health and Safety Policy and Risk Assessment process (new)
- Planning process (new)

07/09 Planning Applications (Background Paper)

To **RESPOND** to any Planning Applications for consultation and report Recommendations to the District Council.

21/01984/HOU | Proposed orangery | Caburn High Street Queen Camel Yeovil Somerset BA22 7NQ Deadline for comments is 16th August 2021

07/10 Notification of Planning Applications (Background Paper)

To **NOTE** the Planning Applications about which the Council has received Notification but is not required to be consulted.

07/11 Previous Planning Applications (Background Paper)

a) To **NOTE** the Planning Applications which have been Decided (Permitted, Permitted with Conditions, Refused, Permission not Required) or Pending Decision.

b) To **RECEIVE** an update on the response made by QCPC to SSDC on the following:

b1) 19/01830/OUT Land Part OS 1053 West Camel Road Queen Camel Yeovil

This outline application for the erection of up to 43 dwellings and associated landscaping and access work is still Pending Decision. In order to address phosphate levels a mitigation is proposed that could take the form of a wetland on land in the applicant's control.

b2) 21/01263/HOU: Carpenters, High Street, Queen Camel

07/12 The Old Surgery

To **RECEIVE** any update about the proposal for a site meeting with SSDC and the owner.

07/13 Neighbourhood Plan

To **RECEIVE** any update from Councillor Brendon.

07/14 Council Response to the Secretary of State (SoS) Development Consent Order (DCO) for A303

Further information was being sought about liaison with contractors. Council will **RECEIVE** an update on correspondence from Councillor D Hewlett.

07/15 Queen Camel Traffic Regulation Order (TRO)

a) To **RECEIVE** an update from Councillor Gettings about the proposed experimental traffic order that will allow the community to close roads at each entry from the A303 from Friday am to Monday am.

b) To **RECEIVE** from Councillor Norman about the training and signage preparation for the above.

07/16 Highways

a) Wales Bridge

Planned works are scheduled for September. To **RECEIVE** any further update.

b) Pinch points and traffic survey

To **RECEIVE** an update from Councillor Norman about seeking expert advice re pinch points and re-running the traffic survey.

07/17 Environment and footpaths

a) To **RECEIVE** an update from Councillor Malton following a recommendation that QCPC should write to SSDC, SSC and the MP about discharge of sewage into the River Cam by Wessex Water.

b) To **RECEIVE** an update from Councillor Malton about other environmental matters including footpath maintenance.

c) To **DISCUSS** Rights of Way consultation for Applications 851M, 858M and 859M to upgrade existing footpaths (WN23/11, WN23/12, WN23/38, WN23/40, WN27/4) to bridleways and to add sections of bridleway from South Barrow to Sparkford and Queen Camel. (Background paper)

07/18 Flood Committee

To **RECEIVE** any update from Councillor Norman.

07/19 SCC Land at Queen Camel Playing Field

To **RECEIVE** an update from the clerk on an alternative solution to SCC offer of a licence for the land at the north of the Playing Field to run to 2026.

07/20 Playing Field Management Committee (PFMC)

To **RECEIVE** draft Terms of Reference from Councillor Brendon.

07/21 Neighbourhood Watch

To **RECEIVE** an update from Councillor Jones.

07/22 Parish Church / Rector

To **RECEIVE** information from Councillor Norman

07/23 Communications

a) To **RECEIVE** an update about village Welcome Packs

b) To **DISCUSS** opportunities for improving parish council communications using social media.

07/24 The Queen's Platinum Jubilee

To **DISCUSS** the opportunities available for participating in the celebration of this historic milestone which will take place Thursday 2nd to Sunday 5th June

07/25 Annual Village (Parish) Meeting

To **RECEIVE** an update on preparations for Annual Village Meeting (Friday 17th September 2021) from Councillors Norman and Malton

07/26 Solar Farm Extension Impact on Community Benefit Fund

To **RECEIVE** an update from the clerk on negotiation with Downing following their application for extension of the solar farm from 25 to 40 years.

07/27 Community Benefit Fund (CBF)

a) To **RECEIVE** feedback and recommendations from the Community Benefit Fund Panel

07/28 Grants and Donations

a) To **RECEIVE** an update on Grants and Donations paid from Precept

b) To **AUTHORISE** payment of Grants and Donations

07/29 Banking signatories

To receive an update from the clerk/RFO

07/30 Financial Reports and Bank Reconciliation signature

- a) To **RECEIVE** an update from the Finance and Risk Committee.

- b) To **APPOINT** a councillor to sign the quarterly Bank and Reconciliation Statements.

07/31 To Authorise accounts for payment

- a) To **AUTHORISE** an overtime payment for the clerk/RFO totalling 50 hours at standard hourly rate for April to June inclusive for £565.00.

- b) To **NOTE** the accounts that were authorised for payment in the Minutes of the Finance and Risk Committee 5th July 2021.

Date of next meetings

Meetings start at 7.30 and are held in the Marples Room, Memorial Hall, Queen Camel.

The next meeting of the Finance and Risk Committee will be held on Monday 6th September 2021. All items to be considered for inclusion on the agenda must be received by the Clerk by 9.00am on Thursday 29th August 2021.

The next Parish Council is due to be held on Monday 13th September 2021. All items to be considered for inclusion on the agenda must be received by the Clerk by 9.00am on Thursday 3rd September 2021.

The next meeting of the Community Benefit Panel will be held on 8th September 2021.

Elaine Owen
Parish Clerk