

**QUEEN CAMEL PARISH COUNCIL****Clerk:** Stephen Hill, 5 Woodpecker Meadow, Gillingham, Dorset, SP8 4GB**Tel:** 07949 150 888**e-mail:** [clerk@queencamelpc.org.uk](mailto:clerk@queencamelpc.org.uk)**website:** [www.queencamelpc.org.uk](http://www.queencamelpc.org.uk)**AGENDA**

**The next meeting of Queen Camel Parish Council Finance & Risk Committee will be held on Wednesday 2<sup>nd</sup> December 2020 at 7:00pm via Zoom Conference Call facilities.**

The Parish Council passed a Business Continuity Motion to enable it to conduct business during the Covid-19 pandemic. The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 enables meetings to be held with remote attendance

**All members of the Finance & Risk Committee are summoned to attend.**

The meeting will commence after there has been an opportunity for members of the electorate of the Parish to speak. In normal circumstances this will be restricted to approximately 15 minutes in total but shall be at the Chairman's discretion.

The Public can access the meeting by using the Zoom technology; no account is required. The Zoom Meeting ID: 831 0246 1805 and Passcode: 440608

**F.01/12 Apologies for Absence****F.02/12 Declarations of Interest****F.03/12 Minutes of Meeting 29<sup>th</sup> October 2020**

Members are asked to approve the Minutes of meeting 29<sup>th</sup> October 2020 as an accurate record.

**F.04/12 Draft Budget 2021/22**

To consider, comment upon and decide upon a Recommendation of draft Budget 2021/22 to Full Council 14 December 2020, prior to setting the Budget 2021/22 and Precept at the January 2021 Full Council meeting.

**F.05/12 Community Benefit Fund**

Following the Council meeting 9th November 2020, the Committee is asked to review and revise as necessary the latest draft process for allocation of community benefit funding to local projects and to make recommendations to Council 14 December 2020.

**F.06/12 Grants & Donations 2021/22 Policy Review**

Following the Council meeting 9th November 2020, the Committee is asked to review and revise as necessary, of the latest draft Grants & Donations: Policy, Procedures and Application Form and to make recommendations to Council 14 December 2020.

**F.07/12 Accounts for Payments**

To recommend to Council a schedule of payments (from end-October 2020). The Parish Clerk salary (£353.21), HMRC payment (£80.00) and Home Working Allowance (£33.50).