

	<p><b>QUEEN CAMEL PARISH COUNCIL</b>  <b>Clerk:</b> Stephen Hill, 5 Woodpecker Meadow, Gillingham, Dorset, SP8 4GB  <b>Tel:</b> 07949 150 888  <b>e-mail:</b> <a href="mailto:clerk@queencamelpc.org.uk">clerk@queencamelpc.org.uk</a>  <b>website:</b> <a href="http://www.queencamelpc.org.uk">www.queencamelpc.org.uk</a></p>
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**Minutes of the Full Parish Council Meeting held via Zoom Conference Call  
Facilities on Tuesday 9<sup>th</sup> February 2021 at 7:30pm**

**Public Question Time**

There were 12 members of the public virtually in attendance during the Zoom meeting.

Immediately prior to the meeting members of the public were provided with the opportunity to speak. Members of the public were asked speak for up to the prescribed 15 minutes in total. 4no. members of public spoke about:

- thanks for Council Grant 2020 to PCC; 2020 has been a difficult year; funding is again needed for the PCC and an opportunity for QCPC to support the church with Grant Application at £3k.
- offer to update Council Noticeboards.
- no meeting yet arranged by the PFC; PFC Constitution needs to be discussed.
- inconvenience and impact on businesses seems to be the overriding considerations for QCPC when considering options for Blackwell Road and not health & safety.

**Present:** Vice Chairman Sue Gettings, together with Councillors Brian Hewlett, Dan Hewlett, Kathy Grainger, John Brendon, Michael Baker and Bryan Norman.

**Also Present:** Parish Clerk and RFO Stephen Hill.

**01/02 Apologies for absence**

None. District and County Councillor Lewis gave his apologies.

**02/02 Declarations of interest**

Councillor Gettings declared a personal interest with respect to the Playing Field Committee. Councillor Grainger declared a personal interest with respect to Blackwell Road. Councillors D Hewlett and B Hewlett declared Disclosable Pecuniary Interests with respect to Item 11/02 b.

Councillor Gettings as Chairman left the meeting 19:53

**It was resolved that Councillor Brendon act as Chairman for the meeting in Councillor Gettings' absence.**  
**For 6, Against 0, Abstained 0**

**03/02 Council Chairman (this item was taken at this point in the meeting)**

Following the resignation of the Chairman, Council considered election of a new Chairman and agreed to defer election and it was noted that Councillor Coggins has given her resignation following relocation. Councillor Gettings reinforced her continuing to act as Vice Chairman until May 2021. Council discussed advertising two Councillor posts (Thornewill and Coggins) co-option vacancies together.

**It was resolved to advertise the Notice of Vacancies now and that if no election the two co-option vacancies progress eg website, Camel's magazine and Noticeboards.**

**For 6, Against 0, Abstained 0**

**It was resolved to defer election on a Chairman to the annual Council meeting in May 2021.**

**For 6, Against 0, Abstained 0**

**04/02 Minutes of the previous meetings to be confirmed as correct**

Council approved as a correct record the minutes of the previous meetings held on 11th January 2021 with amendments (apologies from Councillor Thornewill and date of next meeting to be 8 February) to be signed by the Vice Chair at a later date.

**It was resolved to approve the minutes of the meetings held on Monday 11<sup>th</sup> January 2021, as an accurate record of the meetings.**

**For 6, Against 0, Abstained 0**

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**05/02 Action Points from Previous Meeting (all other matters are on the Agenda)**

- A remote meeting of QCPC Working Group and the PFC took place on 26 January 2021; Councillor Brendon provided feedback – see Agenda item 08/02.
- A remote meeting of representatives of the Flood Committee (including QCPC representatives took place on 14 January 2021; Parish Council representatives to report back. Continued liaison with the Police necessary.
- The SCC highway/bridge team has not updated on planned works to Wales Bridge – see Agenda item 11/02.
- Councillors have met on site to discuss Blackwell Road– see Agenda item 11/02.
- Council has provided further information to SCC regarding the culvert A359 location that needs clearing – see Agenda item 11/02.
- SSDC has been informed of the Precept 2021/22.
- Establishing the Community Benefit Fund Panel was considered by Finance Committee on 28 January 2021 – see Agenda item 18/02.
- The Neighbourhood Watch (NW) group has been asked for and provided its opinion on the best organisational function, for the relationship between NW and the QCPC – see Agenda item 09/02.

Councillor Gettings returned to the meeting 20:00 and continued as Chairman.

**06/02 To receive County and District Councillor reports.**

Councillor Lewis had given his apologies as at other Council meetings.

**07/02 Applications for bids to SCC Climate Emergency Community Fund**

SCC has opened (1 October 2020) the opportunity for bids to its £1m Climate Emergency Community Fund. Council received an update following appointment of a Working Group to prepare bid/s and approved drafting of bids (14 December 2020) which were submitted by 12 January 2020. Council has been informed that further information is needed by 17 February 2021, which is currently being prepared.

<https://www.somerset.gov.uk/waste-planning-and-land/climate-emergency/somerset-climate-emergency-community-fund-2020-2021/>

**08/02 Update on lease to Playing Field Committee (PFC) and Working Group**

Council will receive an update and be asked to consider. The Council Working Group met with representatives of the PFC on 26 January 2021. Draft notes of the meeting are available. The meeting concluded to get further instructions from QCPC and the PFC on what might be acceptable and to come back with more substantial, developed proposals. Another meeting will then be arranged with the PFC. However, it was noted that a meeting of the PFC had not been arranged. The PFC has a lease for 2021. The option of serving notice on the PFC was discussed and time provided to make any new arrangements. It was agreed that Councillors draft a letter to the PFC for the Clerk to issue.

**09/02 Up-date on Neighbourhood Watch (NW) Scheme (Background Paper)**

John Corbett was invited to speak. Council has received the opinions and preferences from NW on the best organisation function. There has been no feedback

to NW; in the past NW was part of QCPC and that NW should again be part of QCPC and given some leadership. In 2014-19 18no. volunteers signed up and the importance of taking care of neighbours is particularly important during the Covid-19 pandemic. Councillor Gettings will speak with PCSO Tim Russell.

**It was resolved that Councillor Gettings speak with John Corbett and the matter be considered at the next QCPC meeting.**

**For 7, Against 0, Abstained 0**

**10/02 Secretary of State for Transport development consent order: A303 Sparkford to Ilchester Dualling**

Council highlighted that the SoS has now issued the Development Consent Order (DCO) for dualling of the section of A303 including not including a parallel road and design of the Haselgrove roundabout. It was suggested that there could be a case for a Judicial Review (JR). The costs and likelihood of success need to be assessed and that the Council needs to work with other Councils.

**It was resolved to arrange an QCPC Extraordinary meeting if necessary.**

**For 7, Against 0, Abstained 0**

**11/02 Highway Works**

**a) Wales Bridge**

Council has not receive an update from SCC highway/bridge team on planned works to Wales Bridge.

Councillors D Hewlett and B Hewlett both left the meeting.

**b) Blackwell Road, Gason Lane and Traits Lane**

Following Council 11 January 2021 a site meeting has taken place; Council received feedback from that meeting and agreed to support removal from Sat Nav to protect people, noting objections to closing off proposals. Temporary bollards are not preferred but cones with no-entry sign and taken off Sat Nav systems is preferred.

**It was resolved to agree a preference for provision of cones with no-entry sign and removal from Sat Nav systems and to inform SCC.**

**For 5, Against 0, Abstained 0**

Councillors D Hewlett and B Hewlett both returned to the meeting.

**c) Drains and Culvert A359**

Following Council 14 December 2020 and 11 January 2021, Council received feedback following on from Flood Committee 23 November 2020. The drains are due to be cleared in March 2021. The culvert is considered in two parts: SCC and CLT responsibility. There is no funding for this year so the culvert will not be cleared this year but the site will be visited in readiness for clearance next year; funding of the works remains unclear.

**12/02 Footpaths and Environment**

The QC Environment Warden (Councillor Grainger) updated Council on the works carried out to improve footpaths including at Dark Lane: water is now draining but there were some concerns about mud. There might be a cost for further footpath works.

**It was resolved that Councillor B Hewlett will meet SLR on site.**

**For 7, Against 0, Abstained 0**

**13/02 Planning Applications**

Council considered Planning Applications for consultation and will report Recommendations to the District Council.

a) 20/03281/HOU and 20/03282/LBC | Demolition of existing single storey extension & conservatory, erection of a two storey extension to rear of dwelling and internal alterations | Carpenters High Street Queen Camel Yeovil BA22 7NF

Ref. No: 20/03281/HOU and 20/03282/LBC | Received date: Fri 13 Nov 2020 | Status: Awaiting Decision | Case Type: Planning Application

Amended Plans have been submitted to reduce the scale and alter the fenestration and internal layout of the proposed rear extension. This Application was considered and supported at the QCPC meeting 14 December 2021. This Application relates to amended plans and/or additional information.

**It was resolved to Support these Applications.**  
**For 7, Against 0, Abstained 0**

b) 21/00125/HOU | Two storey rear extension | Camel Leas Babcarry Road South Barrow Yeovil BA22 7LE

**It was resolved to Support the Application.**  
**For 7, Against 0, Abstained 0**

**14/02 Notification of Planning Applications**

Council noted the Planning Applications about which the Council has received Notification but is not required to be consulted.

**15/02 Previous Planning Applications**

Council noted the Planning Applications which have been Decided (Permitted, Permitted with Conditions, Refused, Permission not Required) or Pending Decision.

**16/02 Correspondence (not included elsewhere in the Agenda)**

- Concern about property at Cleveside Close and High Street, 12 December 2020. It was agreed that the Clerk ask Councillor Lewis and ex Chairman Thornewill what action may be taken.
- Hedge at solar farm, 11 January 2021.

**It was resolved that the Clerk write to SSDC.**  
**For 7, Against 0, Abstained 0**

**17/02 Annual Parish Council and Annual Village (Parish) Meeting**

Council considered arrangements for the Annual Parish Council and Annual Village (Parish) Meeting 2021 and agreed to discuss at the March 2021 Council meeting with suggestions Village meeting 21.05.21 and Annual Council 10.05.21. NP referendum is likely to be 06.05.21.

**18/02 Finance & Risk Committee**

Council noted the draft Minutes of Finance & Risk Committee 28 January 2021 including Grants 21/22, bank mandate, Q3 financial report and accounts for payment and its considerations relating to the Community Benefit Fund (CBF) Panel:

- the ToR for the Community Benefit Fund (CBF) Panel include for 5no. people from the community and 2no. Parish Councillors;
- the 2no. Parish Councillors to be selected by the Council; 1no. of which will be the Chairman of the CBF Panel;
- non-Council representatives will be selected by the Council from volunteer/nominees;

- the ToR refer to the possibility of a conflict of interest;
- 1 no. person only representing an organisation;
- the call for volunteer/nominees was proposed be to sought by advertising on the Council website, Noticeboards, community magazine, by word of mouth and letter to organisations.

This Council meeting did not make decisions on Grants 21/22, noting that Grant Applications are currently more than budgeted and provided some direction: Memorial Hall has not Applied; the PFC and PCC are the largest Grant Applicants; c. £1k each may be Granted to the Tennis Club and Cricket Club. Grant to the PFC 20/21 has not yet been Granted but could be earmarked.

It was agreed to defer any decisions on the CBF to the Council meeting March 2021.

**19/02 To Authorise Accounts for Payment (January 2020)**

**Council authorised payments.**

**For 7, Against 0, Abstained 0**

Parish Clerk salary (£353.21) including Home Working Allowance (£33.50) and HMRC payment (£80.00) and Hunter Forest (expenses) trimmer fuel/grease (£20.12).

**It was resolved to Support the Application.**

**For 7, Against 0, Abstained 0**

**Date of next meeting** – The next Parish Council will be held on Tuesday 9<sup>th</sup> March 2021. All items to be considered for inclusion on the agenda must be received by the Clerk by **9.00am on Friday 26<sup>th</sup> February 2021.**

Signed.....*S. J. Gittings*.....  
 Date .....*16/02/21*.....