



**QUEEN CAMEL PARISH COUNCIL**

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**Minutes of the Full Parish Council Meeting held via Zoom Conference Call Facilities on Monday 9<sup>th</sup> March 2021 at 7:30pm**

**Public Question Time**

There were 13 members of the public virtually in attendance during the Zoom meeting.

Immediately prior to the meeting members of the public were provided with the opportunity to speak. Members of the public were asked speak for up to the prescribed 15 minutes in total. 1no. member of public spoke about:

- the option of the Playing Field being managed by QCPC and asking QCPC to make a decision.

**Present:** Vice Chairman Sue Gettings, together with Councillors Brian Hewlett, Dan Hewlett, Kathy Grainger, John Brendon, Michael Baker and Bryan Norman.

**Also Present:** Parish Clerk and RFO Stephen Hill.

**01/03 Apologies for absence**

District and County Councillor Lewis gave his apologies as at other Council meetings.

**02/03 Declarations of interest**

Councillor Gettings declared a personal interest with respect to the Playing Field Committee.

**03/03 Minutes of the previous meetings to be confirmed as correct**

Council approved as a correct record the minutes of the previous meeting held on 26th February 2021 to be signed by the Chair at a later date.

**It was resolved to approve the minutes of the meetings held on Friday 26<sup>th</sup> February 202, as an accurate record of the meetings.**

**For 6, Against 0, Abstained 0**

<http://queencamelpc.org.uk/meetings/agendas-minutes-2021/>

**04/03 Action Points from Previous Meeting (all other matters are on the Agenda)**

- o The Council held an Extraordinary meeting on 26 February 2021 to consider the Secretary of State for Transport development consent order: A303 Sparkford to Ilchester Dualling and decided to accept the Government decision but to make the Government's decision as good as possible.
- o Cllr B Hewlett met with SLR Grounds Maintenance on site;
- o Feedback is needed on actions re property at Cleveside Close and High Street; and
- o Feedback from SSDC is needed about hedge at Solar Farm.

**05/03 To receive County and District Councillor reports.**

None – Cllr Lewis was at other Council meetings.

Cllr D Hewlett arrived at the meeting.

**06/03 Council Chairman and Co-optation of Councillors**

Following the resignation of the Chairman, Council considered the election a new Chairman and elected Cllr Gettings. Council discussed the timescales for

appointment of Members by Co-option and agreed to consider two Councillor co-options at April 2021 Council.

**It was resolved to elect Cllr Gettings as Chairman of the Council.**

**For 6, Against 0, Abstained 1**

- 07/03 Applications for bids to SCC Climate Emergency Community Fund**  
SCC opened (1 October 2020) the opportunity for bids to its £1m Climate Emergency Community Fund. Council received an update following appointment of a Working Group to prepare bid/s and approved drafting of bids (14 December 2020) which were submitted by 12 January 2021. Council provided further information by 17 February 2021. <https://www.somerset.gov.uk/waste-planning-and-land/climate-emergency/somerset-climate-emergency-community-fund-2020-2021/> . A decision of Grant funding award is awaited from SCC.
- 08/03 Update on lease to Playing Field Committee (PFC) and Working Group**  
Council received an update and considered the Playing Field. The Council Working Group met with representatives of the PFC on 26 January 2021. Draft notes of the meeting are available. Council decided at its meeting 9 February 2021 to write to the PFC which was done on 12 February 2021 and (at the time of writing this Agenda) a response is awaited. Council agreed a further meeting be arranged with the PFC (the date to be fixed at Council meeting April 2021 with a view to meet again with the PFC May 2021 once face to face meetings are permitted.
- 09/03 Up-date on Neighbourhood Watch (NW) Scheme**  
At the Council meeting 9 February 2021 it was agreed that the Chairman discuss with NW and the local PCSO. The Chairman thanked the work of Sue Cole and John Corbett. Council has stated that it should play a more prominent role with NW. Council has received the opinions and preferences from NW on the best organisation function. 26no. people have come forward to cover the parish area. PCSO Tim Russell may join a NW meeting in May 2021. Quarterly meetings are planned with co-ordinators. Welcome packs have been prepared and will be distributed with thanks to Rosemary Heath-Coleman.
- 10/03 Flood Committee**  
At end January 2021 the Flood Committee heard from Avon & Somerset Police regarding Op Gannex and a meeting was organised for 17 February 2021. Councillors commented that Operation Gannex has now been abandoned and if emergency occurs the SCC Highways and Police will be responsible and can close road; the local road closure team therefore has no status. Some equipment is stored at the Memorial Hall; the Flood Committee will take on equipment once stock take and transfer from QCPC. Defer to next Council meeting to agreed transfer of equipment.
- 11/03 Council Response to the Secretary of State (SoS) Development Consent Order (DCO) for A303**  
Following the decision of Council 26 February 2021 (Extraordinary meeting: to accept the Government's decision but to make the Government's decision as good as possible). Councillor Norman has written to SoS and PINS. It was agreed that Councillor D Hewlett will write to Councillor Lewis.
- 12/03 Highway Works**  
No update has been provided by SCC regarding:  
**a) Wales Bridge**  
SCC highway/bridge team on planned works to Wales Bridge.  
**b) Blackwell Road, Gason Lane and Traits Lane**  
Following Council 9 February 2021, which decided "a preference for provision of cones with no-entry sign and removal from Sat Nav systems".



### 13/03 Footpaths and Environment

The QC Environment Warden provided an update that SLR has undertaken work at Dark Lane; that stile and flagstones have been built around the existing flagstone on the footpath, to protect the flagstone and make the access easier for the less agile; also that SWP will provide a briefing 14 and 19 April 2021; strimmer training is planned for 16 April 2021.

### 14/03 Planning Applications

To **RESPOND** to any Planning Applications for consultation and report Recommendations to the District Council.

- a) **21/00001/HOU & 21/00002/LBC** Overton House High Street Queen Camel Yeovil BA22 7NG. Removal of conservatory, erection of single storey extension to rear of dwelling. Minor internal rearrangements and formation of home office. Replacement of side porch, replacement of driveway gates and installation of solar thermal array. By 18 March 2021.

Ref. No: 21/00001/HOU and 21/00002/LBC | Received date: Thurs 25 Feb 2021 | Status: Awaiting Decision | Case Type: Planning Application

**It was resolved to Support this Application.**  
**For 7, Against 0, Abstained 0**

- b) **21/00629/HOU** 40 The Glebe Queen Camel Yeovil Somerset BA22 7PR. Erection of a two storey side and front extension and single storey entrance porch. By 22 March 2021.

Ref. No: 21/00629/HOU | Received date: Thurs 24 Feb 2021 | Status: Awaiting Decision | Case Type: Planning Application.

**It was resolved to Support this Application.**  
**For 7, Against 0, Abstained 0**

- c) **18/03296/FUL** Date: 2 March 2021: ADVICE OF APPEAL RECEIPT: TOWN & COUNTRY PLANNING ACT 1990 - SECTION 78:

PLANNING INSPECTORATE APPEAL REFERENCE - APP/R3325/W/20/3265313  
APPEAL STARTING DATE - 24 February 2021  
APPEAL BY - Mr John Ryall APPEAL TYPE: Written Representation

Proposal: Proposed development of 9 dwellings with access and landscape planting provision.

Location: Land Adjacent Englands Mead Queen Camel Yeovil Somerset  
"Should you wish to make additional comments please write to The Planning Inspectorate, 319 Eagle Wing, Temple Quay House, 2 The Square, Temple Quay, BRISTOL, BS1 6PN or email [teame1@pins.gsi.gov.uk](mailto:teame1@pins.gsi.gov.uk) quoting the appeal reference APP/R3325/W/20/3265313 enclosing 3 copies, within 5 weeks of the appeal starting date quoted above."

Council noted that originally it did not support the Application and that SSDC Refused. Council highlighted that the Applicant Agent cites that the NP has little weight and that 5 year land supply was not mentioned.

**It was Resolved that Council provide a response to PINS, noting its key objectives particularly regarding the application of the NP, which are new since its objections submitted to SSDC.**

**For 5, Against 0, Abstained 2**

**15/03 Notification of Planning Applications**

Council noted the Planning Applications about which the Council has received Notification but is not required to be consulted.

**16/03 Previous Planning Applications**

Council noted the Planning Applications which have been Decided (Permitted, Permitted with Conditions, Refused, Permission not Required) or Pending Decision.

**17/03 Correspondence (not included elsewhere in the Agenda)**

None

**18/03 Annual Parish Council and Annual Village (Parish) Meeting**

Council considered arrangements and preferred date/time for the Annual Parish Council and Annual Village (Parish) Meeting 2021.

**It was resolved to arrange an Annual Parish Council meeting 4 May 2021 and that Council April 2021 consider the date for the Annual Parish Meeting.**

**For 6, Against 0, Abstained 1**

**19/03 Grant Applications 2021/22**

Council decided which Grants Applications 2021/22 to approve following consideration by Finance & Risk Committee 28 January 2021: F.05/01.

<http://queencamelpc.org.uk/meetings/agendas-minutes-2021/>

**It was resolved to approve award of Grant 21/22 to the:**

**Cricket club at £1,000**

**For 7, Against 0, Abstained 0**

**PCC at £2,500 (to be earmarked)**

**For 7, Against 0, Abstained 0**

**Tennis club at £1,000**

**For 7, Against 0, Abstained 0**

**PFC at £2,500 (to be retained as an earmarked reserve until the arrangements with the PFC are agreed)**

**For 6, Against 0, Abstained 1**

Council also noted that Grant 20/21 to the PFC has not been paid as arrangements not agreed with PFC and therefore can be carried forward at c. £3k (to be agreed after financial year end).

**20/03 Community Benefit Fund (CBF)**

It was agreed that Council publish a Notice inviting applications for the Community Benefit Fund Panel.

**It was resolved that Councillors Gettings and D Hewlett be the two QCPC Members on the Community Benefit Fund Panel**

**For 7, Against 0, Abstained 0**

**21/03 Delegation to Finance & Risk Committee**

**Council Resolved to delegate to the Finance & Risk Committee to implement decisions acting on behalf of the Council to close down accounts 2020/21.**

**For 7, Against 0, Abstained 0**

**22/03 Progress with Appointment of new Parish Clerk and Election of Interview Panel**

Council received an update on progress with appointing a new Parish Clerk.

**Council resolved to elect Councillors Gettings, Grainger and Norman to undertake interviews planned for week beginning 29 March 2021 and to make a recommendation of offer of appointment planned for Council 12 April 2021.**

**For 7, Against 0, Abstained 0**

**23/03 To Authorise Accounts for Payment (February 2021)**

**Council resolved to make payment:**

**Parish Clerk salary (£353.21) including Home Working Allowance (£33.50) and  
HMRC payment (£80.00) and SLR Grounds Maintenance (£708.00).**

**For 7, Against 0, Abstained 0**

**Date of next meeting** – The next Parish Council will be held on Tuesday 13<sup>th</sup> April 2021. All items to be considered for inclusion on the agenda must be received by the Clerk by **9.00am on Friday 2<sup>nd</sup> April 2021.**

Signed..... *S. Jettings* .....

Date ..... *16/03/21* .....