



QUEEN CAMEL PARISH COUNCIL

Clerk: Stephen Hill, 5 Woodpecker Meadow, Gillingham, Dorset, SP8 4GB

Tel: 07949 150 888

e-mail: clerk@queencamelpc.org.uk

website: www.queencamelpc.org.uk

Minutes of the Full Parish Council Meeting held via Zoom Conference Call Facilities on Monday 9th November 2020 at 7:30pm

Public Question Time

There were 17 members of the public virtually in attendance during the Zoom meeting.

Immediately prior to the meeting members of the public were provided with the opportunity to speak. Members of the public were asked speak for up to the prescribed 15 minutes in total in the order in which they requested the Password to access this meeting by remote attendance (Zoom). No members of the public spoke.

Present: Chairman Simon Thornewill, together with Councillors Sue Gettings, Brian Hewlett (arrived later), Dan Hewlett, Kathy Grainger, John Brendon, Michael Baker, Bryan Norman and Jude Coggins

Also Present: County and District Councillor Mike Lewis and Parish Clerk and RFO Stephen Hill and 17 members of the public joined the meeting.

01/11 Apologies for absence: No apologies were received.

02/11 Declarations of interest: Councillor D Hewlett declared a personal prejudicial interest regarding item 12/11.

03/11 To approve as a correct record the minutes of the previous meetings held on 12th October 2020 to be signed by the Chair at a later date.
It was resolved to approve the minutes of the meetings held on Monday 12^h October 2020, as an accurate record of the meetings.
For 8, Against 0, Abstained 0

04/11 Action Points from Previous Meeting

- Footpath maintenance equipment has been purchased and delivered to Queen Camel.
- A meeting of the Flood Committee planned for 30 October 2020 was postponed.
- The planned informal meeting with the Playing Field Committee has been deferred until the latest Covid-19 restrictions are altered.

05/11 To receive County and District Councillor reports.

- Covid-19 updates are provided by SCC; R rate in Somerset is 1.4;
- Phosphates issue affecting Somerset Levels and Moors (not whole of South Somerset), so SSDC is not resolving Planning Applications until agreement reached with the Environment Agency (no date provided); new staff have been appointed; there are difficulties in achieving target dates for determination;
- LGR business case submission are due by today; SoS decision is expected by Christmas 2020;
- In response to a questions, Cllr Lewis has spoken with SCC Highways and is awaiting decision on dualling A303 and consequent changes to Gason Lane and Traits Lane; there appears to be no plan should permission for A303 dualling not be granted.

06/11 Applications for bids to SCC Climate Emergency Community Fund

SCC has opened (1 October 2020) the first opportunity for bids to its £1m Climate Emergency Community Fund. Unfortunately the Working Group has been unable to meet to prepare bid/s; therefore this will be discussed at next Council meeting in December 2020. <https://www.somerset.gov.uk/waste-planning-and-land/climate-emergency/somerset-climate-emergency-community-fund-2020-2021/>

07/11 Grants 2021/22 Review

Finance & Risk Committee (29 October 2020) considered the Grants & Donations: Policy, Procedures and Application Form, adopted 15/7/13 and recommended some revision to Council for adoption of a revised policy. Several comments were provided including providing separate forms for Grants and Donations, proof of purchase, evidence of money spent and confirmation of any unspent money. The Policy will be brought back to next Council in December 2020.

08/11 Community Benefit Fund

Finance & Risk Committee (29 October 2020) considered the draft Community Benefit Fund policy. The Panel is suggested to be 5no. community representatives and 2no. Parish Councillors with the Council making decisions. The Policy will be brought back to next Council in December 2020.

Councillor Lewis left the meeting (20:00).
Councillor Brian Hewlett joined the meeting (20:00).

09/11 Highway Works

a) Yellow lines bellmouth Mildmay Drive/ A359

Council considered its support or not of providing double yellow lines being placed at the bell mouth of Mildmay Drive and the A359 to prevent vehicles parking right on the junction, thus causing a highway hazard.

It was resolved to support a request that double yellow lines be provided by SCC at the bell mouth of Mildmay Drive and the A359

For 8, Against 0, Abstained 1

b) Highway safety work at the old vicarage, High Street

Council considered its support or not for works to improve the visibility at this location.

It was resolved to support a request for works to improve the visibility at the Old Vicarage, High Street.

For 7, Against 1, Abstained 1

10/11 Footpaths and Environment

Council received an estimate for the works on Dark Lane and footpath alongside the medical centre-the playing fields at £1,389. It was suggested that the bill could be split with the health centre.

It was resolved to procure the works from SLR for the footpaths and ancillary path clearance equipment.

For 8, Against 1, Abstained 0

Councillor Grainger provided an update on various footpath, tree giveaway, flooding and litter picking matters.

11/11 Flood Committee Working Group

It was resolved to elect Councillors Brendon and Norman to the Flood Committee Working Group.

For 9, Against 0, Abstained 0

12/11 Planning Applications

To consider any Planning Applications for consultation and report Recommendations to the District Council.

20/02533/OUT | Outline application with all matters reserved for the erection of 2 No. dwellings with new vehicular access thereto. | Land OS 8800 Blackwell Road Wales Queen Camel – comments agreed to SSDC by 10 November 2020.

Councillors D Hewlett and B Hewlett declared personal prejudicial interests and took part in the debate but did not Vote. The Application was debated including reference to the Neighbourhood Plan; small scale development rather than larger site; and distance from the village.

It was resolved to Support the Application.

For 3, Against 1, Abstained 3

13/11 Notification of Planning Applications

Council noted the Planning Applications about which the Council has received Notification but is not required to be consulted.

14/11 Previous Planning Applications

Council noted the Planning Applications which have been Decided (Permitted, Permitted with Conditions, Refused, Permission not Required) or Pending Decision.

15/11 Correspondence (not included elsewhere in the Agenda) (Background Paper)

a) S Millard and P Lewis emails 24 September 2020, S Millard 10 October 2020 and 15 October 2020 regarding support for the Community Land Trust's (CLT's) work at the Old School Site. Council noted the correspondence and reiterated the earlier decision of the Parish Council December 2018 supporting the CLT.

16/11 Q2 20/21 Financial Report

Council noted and discussed the Q2 (20/21) Financial Report (considered by Finance Committee at its meeting 29 October 2020) and Bank Reconciliations, provided in accordance with Finance Regulations 2.2, for noting by Council, including that actual spend is on-track with budget once Clerk salary is included.

17/11 To Authorise Accounts for Payment (November 2020)

To note the recommendations for payment from the Finance & Risk Committee (29 October 2020) to authorise:

Footpath maintenance equipment (Screwfix) £70.92
Footpath maintenance equipment (Mole Valley) £525.43
Clerk Salary 1/06/20-31/10/20 £1,766.45 (inc 5*£33.50 Home Office Allowance)
HMRC PAYE £399.60
Dorset Planning (NP) £257.40 (to be reclaimed from SSDC)
Information Commissioner's Office 2020/21 £40.00

Other Accounts for Payment for authorisation:

PFK Littlejohn (external audit fees) £240.00

It was resolved to approve the schedule of payments.

For 9, Against 0, Abstained 0

18/11 Exclusion of Press and Public

Council to consider entering confidential session and thereby exclude Press and Public from the meeting owing to the commercially sensitive nature of the business to be discussed.

It was resolved to enter confidential session.

For 9, Against 0, Abstained 0

19/11 Draft S106 Agreement: Land off West Camel Road (Planning Application 19/01830/OUT)

Council considered the recommendations from the Working Group (23 September 2020) and agreed its proposals, in view of the SSDC response to the Working Group's proposals (16 October 2020).

It was resolved to agree the proposals of the Working Group.

For 9, Against 0, Abstained 0

Meeting ended 21:15

Date of next meeting – The next Parish Council will be held on Monday 14th December 2020. All items to be considered for inclusion on the agenda must be received by the Clerk by 9.00am on Monday 4nd December 2020.

Signed.....

Date16/11/20