



**QUEEN CAMEL PARISH COUNCIL**

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**Minutes of the Full Parish Council Meeting held via Zoom Conference Call Facilities on Monday 14<sup>th</sup> December 2020 at 7:30pm**

**Public Question Time**

There were 9 members of the public virtually in attendance during the Zoom meeting.

Immediately prior to the meeting members of the public were provided with the opportunity to speak. Members of the public were asked speak for up to the prescribed 15 minutes in total. No members of the public spoke.

**Present:** Chairman Simon Thornewill, together with Councillors Sue Gettings, Brian Hewlett, Dan Hewlett, Kathy Grainger, John Brendon, Michael Baker, Bryan Norman and Jude Coggins

**Also Present:** County and District Councillor Mike Lewis and Parish Clerk and RFO Stephen Hill.

**01/12 Apologies for absence and Chairman's announcements:** No apologies were received; all Councillors were present; the Chairman announced his planned hospital appointment early January 2021 and house sale/relocation, which following advice, results in him asking the Vice Chairman to deputise in his absence.

**02/12 Declarations of interest:** None

**03/12 Minutes of the previous meetings to be confirmed as correct**  
**Council approved as a correct record the minutes of the previous meetings held on 9th November 2020 to be signed by the Chair at a later date.**  
**It was resolved to approve the minutes of the meetings held on Monday 9<sup>h</sup> November 2020, as an accurate record of the meetings.**  
**For 9, Against 0, Abstained 0**

<http://queencamelpc.org.uk/wp-content/uploads/2020/12/DRAFT-Minutes-9th-November-2020.pdf>

**04/12 Action Points from Previous Meeting (all other matters are on the Agenda)**

- Finance Committee considered the draft Community Benefit Fund policy and the draft Grants & Donations policy at its meeting 2 December 2020; and
- SSDC has been provided with the Council's final comments on the proposed land transfer of land off West Camel Road.

**05/12 To receive County and District Councillor reports.**

- Covid-19 infection numbers are increasing across South Somerset; emphasised precautions;
- YTFC ground and stadium have been purchased by SSDC;
- Phosphates: if PAs have not already received detailed/RM permission then, other than the most simple applications, it is unlikely that PP will be granted; until Natural England, the EA and Wessex Water resolved then will remain a difficulty; resources are being put in place; and
- Ownership of trees has been confirmed as SCC.

**06/12 Applications for bids to SCC Climate Emergency Community Fund**

SCC has opened (1 October 2020) the opportunity for bids to its £1m Climate Emergency Community Fund with a bid round ending 12 January 2021 for bids from

£5k to £75k. Council received an update following appointment of a Working Group to prepare bid/s and to decide to approve any draft bids.

<https://www.somerset.gov.uk/waste-planning-and-land/climate-emergency/somerset-climate-emergency-community-fund-2020-2021/>

Three potential bids were discussed: Memorial Hall solar panel and heat pump; QC Climate Change & Environment Community Group: website; and Old School site solar panel and 2X EV vehicle charging points. The requirement for PP was discussed. Councillors' interests were discussed and advised that as shareholders in the CLT then personal interest was declared by Councillors Bryan Norman and Joh Brendon.

**Council resolved to approve each application from QCPC:**

**Memorial Hall solar panel and heat pump:**

**For 9, Against 0, Abstained 0**

**Website:**

**For 3, Against 0, Abstained 6**

**Old School site, solar panel and x2 EV electric vehicle charging:**

**For 8, Against 0, Abstained 1**

#### **07/12 Grants & Donations Policy Review**

Finance & Risk Committee (2 December 2020) considered the Grants & Donations: Policy, Procedures and Application Form, adopted 15/7/13 and recommends the final revision to Council for adoption of a revised policy.

**It was resolved to approve the Grants & Donations: Policy, Procedures and Application Form.**

**For 9, Against 0, Abstained 0**

#### **08/12 Community Benefit Fund**

Finance & Risk Committee (2 December 2020) considered the Community Benefit Fund terms of reference and grant application procedures and recommends the final revision of these documents to Council for adoption.

**It was resolved to approve the Community Benefit Fund terms of reference, guidance and application form.**

**For 9, Against 0, Abstained 0**

#### **09/12 Parish Council Noticeboards**

Council received an update on replacing Noticeboards including a local contractor's estimate.

#### **10/12 Highway Works**

##### **a) Blackwell Road, Traits Lane and Gason Lane**

The Council has been agitating to stop "rat runs". SCC has suggested provision of bollards to close the road and thereby remove from Sat-Nav. Council considered the responses to PC local consultation to a limited number of residents on SCC's proposals to place bollards at Blackwell Road. Inconvenience and impact on businesses were discussed. Other options were discussed including signage and padlocked gate.

**Council decided not to support SCC's proposal but to thank SCC and ask it for other options.**

**For 9, Against 0, Abstained 0**

##### **b) A303 upgrade**

Council noted that the A303 dualling upgrade decision is delayed till 29<sup>th</sup> January 2021 focusing on ponds and bird strikes at Yeovilton air base and also noted that Councillor Norman has made a further submission [not on behalf of the PC].

### 11/12 Footpaths and Environment

The QC Environment Warden (Councillor Grainger) updated Council on works to improve footpaths. SLR Outdoor Maintenance has cleared whole of footpath; village has given positive feedback and the PC must reinforce that it commissioned the work. Dark Lane to be done next by SLR.

### 12/12 Flood Committee Working Group

The draft Minutes of the Flood Committee Working Group 23 November 2020 have been circulated.

Council decided upon recommendations from the Flood Committee:

- Council considered and approved Membership of the Flood Committee (Working Group) and described the PC criteria for approval/rejection as willing to volunteer, interested in the subject and residents in the neighbourhood;
- Council did not agree (as requested by the Flood Committee) to formally inform CB that his Operation Gannex duties have been replaced, not least as the role is with the Police;
- Given the above, Council noted the Flood Committee request for a PC replacement for the previous Somerset Local Authorities' Civil Contingencies Unit (SLACCU) contact in the event of an emergency, is not required;
- It was agreed that the PC write to SCC asking for it to clear drains: action for Councillor Lewis. From Flood Committee minutes 21 November 2019, 5.2: <http://queencamelpc.org.uk/wp-content/uploads/2020/01/2019-Minutes-FC-21-November-1.pdf>
- Council agreed that it approach SCC Highways to clear part of the culvert under A359.

### 13/12 Planning Applications

Council considered Planning Applications for consultation and report Recommendations to the District Council.

#### a) 20/02786/HOU The installation of vehicular entrance gates. - Queen Camel Cottage High Street Queen Camel Yeovil BA22 7NG

Ref. No: 20/02786/HOU | Received date: Wed 30 Sep 2020 | Status: Pending Consideration | Case Type: Planning Application

**Council decided to support the Application but to highlight preference for porous surface treatment.**

**For 9, Against 0, Abstained 0**

#### b) 20/03281/HOU Demolition of existing single storey extension & conservatory, erection of a two storey extension to rear of dwelling and internal alterations - Carpenters High Street Queen Camel Yeovil BA22 7NF

Ref. No: 20/03281/HOU | Received date: Fri 13 Nov 2020 | Status: Pending Consideration | Case Type: Planning Application

**Council decided to support the Application.**

**For 9, Against 0, Abstained 0**

### 14/12 Notification of Planning Applications

Council noted the Planning Applications about which the Council has received Notification but is not required to be consulted.

### 15/12 Previous Planning Applications

Council noted the Planning Applications which have been Decided (Permitted, Permitted with Conditions, Refused, Permission not Required) or Pending Decision.

**16/12 Correspondence (not included elsewhere in the Agenda) (Background Paper)**

- a) Council considered S Millard email 26 November 2020 regarding PC support for the CLT's work at the Old School Site requesting written confirmation of support and concluded that the previous decision to Council stands.
- b) Council considered emails early December 2020 to clarify the role of the PC and Neighbourhood Watch (NW). Councillors noted that Councillor Coggins can no longer fulfil the role as PC representative on NW but was in the past been allocated by NW as lead of NW and is willing to handover contact list. Council recognised the very good and useful role of NW and that the PC should play a more prominent role; it was agreed that NW to be asked its opinion on the best organisational function.

**17/12 Draft Budget 21/22**

The Chairman of Finance Committee introduced the draft budget 21/22, which was considered by Finance Committee 2 December 2020, which currently assumes no increase in Precept, impact on general reserves and Community Benefit Fund. The final budget 21/22 and Precept will be decided at the 11 January 2021 Council meeting.

**18/12 To Authorise Accounts for Payment (December 2020)**

**Council authorised payments (including those recommended from the Finance & Risk Committee, 2 December 2020):**

Clerk November 2020 Salary 1/11/20-30/11/20 £353.21 (inc £33.50 Home Office Allowance)  
HMRC PAYE £80.00  
Other Accounts for Payment for authorisation:  
SLR Outdoor Maintenance £624.00 Invoice 01506

**Meeting ended 21:05**

**Date of next meeting** – The next Parish Council will be held on Monday 11<sup>th</sup> January 2021. All items to be considered for inclusion on the agenda must be received by the Clerk by **9.00am on Friday 1<sup>st</sup> January 2021.**

Signed..... 

Date ..... 21/12/20 .....