



**QUEEN CAMEL PARISH COUNCIL**

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**AGENDA**

**The next meeting of Queen Camel Parish Council Finance, Personnel and Risk Committee will be held on Monday 4th November 2024 at 7.30pm, Marples Room, Memorial Hall**

**All members of the Finance, Personnel & Risk Committee are summoned to attend.**

The meeting will commence after there has been an opportunity for members of the electorate of the Parish to speak. This will be restricted to approximately 15 minutes in total, but shall be at the Chairman's discretion.

**FPRC 11/01** To **RECEIVE**, and consider for approval, **apologies for absence**

**FPRC 11/02** To **RECEIVE** any **Declarations of Interests**

**FPRC 11/03** To **APPROVE** as a correct record the **minutes** of the FPRC Meeting held on 15th April 2024

**FPRC 11/04** To **RESOLVE** that the press and public shall be excluded from the meeting for 11/18 by reason of the Staff-in-Confidence nature of the item in accordance with the Public Bodies (Admission to Meetings) Act 1960 s 1(2).

**FPRC 11/05** To **RECEIVE** an update on the **Annual Governance & Accountability Return (AGAR) for 2023/2024** and **REPORT** progress against all matters raised in Internal Auditor's report

**FPRC 11/06** To **RECEIVE RESERVES statement, Q1 and Q2 financial reports** and **DISCUSS** any changes required to presentation of financial information and **RECOMMEND** to the Council for its approval

**FPRC 11/07** To **RECEIVE** the **Q1 and Q2 Bank Reconciliations** prior to them being signed by the chairman and clerk

**FPRC 11/08** To **DISCUSS** draft budget proposal for 2025/2026 and to **RESOLVE** to recommend that Council **APPROVE** this subject to any further changes being agreed by all Committee Members

**FPRC 11/09** To **RECEIVE** **Playing Field budget for 2025-2026** and **Review** spending against budgets for remainder of the current year and **RECOMMEND** to the Council for its approval

**FPRC 11/10** To **CONSIDER** any **grant applications** received, if appropriate

**FPRC 11/11** To **RECEIVE** update on current **bank interest rates**

**FPRC 11/12** To **RECEIVE** an update on the **VAT reclaim**

**FPRC 11/13** To **CONSIDER** quotes for Village Maintenance Contract for 2025-2026 and to **RESOLVE** to recommend that Council **APPROVE** preferred quote at November 2024 full council meeting

**FPRC 11/14** To **REVIEW** options for the renewal electricity tariff for the Pavilion from January 2025 and **RECOMMEND** a change of provider at the November 2024 full council meeting if appropriate

**FPRC 11/15** To **REVIEW** insurance premium increase from play area refurbishment and **DISCUSS** options for renewal next year

**FPRC 11/16** To **CONSIDER** options for replacement of the printer and to **RESOLVE** to recommend that Council **APPROVE** preferred option at November 2024 full council meeting

**FPRC 11/17** To **REVIEW** the following documents and **RESOLVE** to recommend readopting by Council at November 2024 meeting

1. Equality and Diversity policy
2. Dignity at Work policy
3. Grievance policy
4. Safeguarding policy
5. Communication and Media policy
6. FPRC Terms of Reference

**FPRC 11/18** To **CONSIDER** National Joint Council for Local Government Services Pay Agreement award of £1290 for 2024/2025 and **RESOLVE** to recommend that Council **APPROVE** award with backdating to 01/04/2024 at November 2024 full council meeting

Date of next Finance, Personnel and Risk Committee meetings to be confirmed

*Cherry Toop*

**Parish Clerk and RFO**