



**QUEEN CAMEL PARISH COUNCIL**  
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## **AGENDA**

**A meeting of Queen Camel Parish Council will be held on Monday 20<sup>th</sup> January 2025  
at 7:30pm, Marples Room, Queen Camel Memorial Hall**

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**All members are summoned to attend.**

The meeting will begin after an opportunity for members of the electorate of the Parish to speak. This is restricted to approximately 15 minutes in total, but shall be at the Chairman's discretion.

- 01/01** To **RECEIVE**, and consider for approval, apologies for absence
- 01/02** To **RECEIVE** Declarations of Interests
- 01/03** To **APPROVE** as a correct record the minutes of the Parish Council Meeting held on 21st November 2024
- 01/04** To **AGREE** that the press and public shall be excluded from the meeting for 01/26 by reason of the Staff-in-Confidence nature of the item in accordance with the Public Bodies (Admission to Meetings) Act 1960 s 1(2).
- 01/05** To **RECEIVE** Somerset Councillor report
- 01/06** To **NOTE** some Casual Vacancies of councillors are expected and to **AUTHORISE** the clerk to make the appropriate Notices as they arise
- 01/07** To **RECEIVE** the Clerk's Report
- 01/08 Highways and Traffic**
1. To **RECEIVE** an update or comments on the A303 works
  2. To **RECEIVE** an update on road conditions in and around the village including bridge repairs and **AGREE** any action required
  3. To **RECEIVE** an update from the Sutton Farm Working Group
  4. To **RECEIVE** an update on progress with drains and gutters
  5. To **RECEIVE** a report on traffic calming and road safety actions including obstructions caused by vegetation overgrowth and to **AGREE** any action required
- 01/09 Footpaths and Rights of Way (ROW)**
1. To **RECEIVE** an update on footpath and ROW conditions in and around the village and **AGREE** any action arising
  2. To **RECEIVE** an update on the footpath on Ministry of Defence land at Camel Hill
  3. To **APPROVE** Cllr Philip Hall as **Parish Path Liaison Officer**
- 01/10 Planning**
1. To **RECEIVE** an update on previous planning applications and discussions with Somerset Council on the outstanding Section 106 agreement
  2. To **RECEIVE** a report on discussions with the new owners of the field towards the medical centre

**01/11 Playing Field**

1. To **DISCUSS** the latest inspection report and **AGREE** any actions arising
2. To **RECEIVE** an update on the replacement cricket nets grant application
3. To **APPROVE** request from Utility Surveyor for SSE to reducing height of trees and vegetation affecting overhead powerlines alongside the footpath by the Medical Centre

**01/12 Neighbourhood Plan Working Group (NPWG)**

1. To **CONSIDER** the composition of the NPWG and **AGREE** date for the next meeting
2. To **DISCUSS** the Road Safety and Speed Working Group and **AGREE** date for first meeting as appropriate

**01/13 Local Community Network (LCN)**

1. To **CONSIDER** the LCN priorities email and **AGREE** a response as appropriate
2. To **NOTE** the next LCN meeting is on 22/01/2025 at Wincanton Sports Ground

**01/14** To **CONSIDER** letter from Queen Camel Community Land Trust and **AGREE** any actions arising

**01/15** To **CONSIDER** email from Dorset and Somerset Air Ambulance Charity and **CONFIRM** if a clothing donation bank is required

**01/16** To **RESOLVE** who has responsibility for purchasing replacement defibrillator items when required

**01/17** To **CONSIDER** quotes for Village Maintenance Contract for 2025-2028 and **APPROVE** preferred quote

**01/18** To **RESOLVE** date and actions for the 2025 **Annual Village Meeting**

**01/19** To **APPROVE** the **Budget** proposal for 2025-2026

**01/20** To **APPROVE** the **Precept request** for 2025-2026

**01/21** To **CONSIDER grant request** from Citizens Advice Somerset

**01/22** To **APPROVE** to appoint Simon Pritchard as internal auditor for 2024/2025

**01/23** To **RECEIVE** an update on the outstanding VAT reclaims

**01/24 Finance**

1. To **NOTE** authorised payments since last council meeting
2. To **APPROVE** any payments not previously authorised
3. To **NOTE** bank balances and credit interest
4. To **RECEIVE** reports for Quarter 3
5. To **APPROVE** that the bank reconciliation for 31/12/2024 may be signed by the Chairman and Clerk

**01/25** To **AGREE** dates of meetings for 2025

**01/26 Staff-in-confidence:** Matter relating to clerk employment

*Cherry Toop*

**Parish Clerk**

**15/01/2025**

