



**QUEEN CAMEL PARISH COUNCIL**

**Clerk:** Emma Curtis, 14 Everlanes Close, Milborne Port, Sherborne, DT9 5FT

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**AGENDA**

**The next meeting of Queen Camel Parish Council will be held at the Memorial Hall on Monday 10<sup>th</sup> February 2020 at 7.30pm. All Councillors are summoned to attend.**

**Emma Curtis  
Parish Clerk**

**Public Question Time**

The meeting will commence after there has been an opportunity for members of the electorate of the Parish to speak. In normal circumstances this will be restricted to approximately 15 minutes in total and shall be at the Chairman's discretion. Please note, any new items raised by the public in this session will not be discussed by the Council and will not be minuted. Items for inclusion on the agenda should be put to the Clerk in writing prior to the meeting as listed in the final item.

**01/02 Apologies for Absence**

**02/02 Declarations of Interest**

**03/02 To approve as a correct record the minutes of the previous meeting held on Monday 13<sup>th</sup> January 2020**

**04/02 To receive any Police matters**

**05/02 To receive County and District Councillor reports**

**06/02 Planning**

- a) **To consider any planning applications:** None at the time of agenda production
- b) **To note any planning decisions:** None at the time of agenda production
- c) **To note notification of the following Planning Application in adjacent Parish:**

<b>Application Number</b>	<b>Proposal</b>	<b>Applicant Details</b>
20/00129/OUT	Outline application for the erection of up to 9 dwellings including a new access and footpath with all matters reserved except access	Land North of Woodstock House, Sparkford Hill, BA22 7JE

- d) **To consider report from SSDC Strategic Planning regarding leisure obligations for the proposed development at West Camel Road – 19/01830/OUT.**

**07/02 Council Matters**

- a) To receive any update on the Playing Field Management Committee
- b) To receive Footpaths and Environment updates and consider village tidy up (KG)
- c) To receive update on Cleveside House
- d) To receive an update on the preparations for the 75th VE Day Commemorations and confirm purchase of memorial poppies (SG)
- e) To receive any update on A303 developments
- f) To confirm date and consider format for the Annual Village Meeting
- g) To adopt new Financial Regulations based on the updated NALC model dated July 2019 including internet banking procedures
- h) To consider Parish Magazine entries (KG)
- i) To consider the Parish Ranger Scheme (KG)
- j) To receive an update on High Street Parking (KG)
- k) To consider the triangle at the Wales/West Camel road junction (DN)
- l) To consider the A359 traffic calming removal (DN)
- m) To receive an update from the "Keeping Up Appearances" working party (SG)

**08/02** To receive any update on the Neighbourhood Plan

**09/02 Finance**

- a) To approve the cashbook and bank account reconciliation for the Natwest current account dated 10<sup>th</sup> January 2020
- b) To note the date of the Finance Committee Meeting as Tuesday 31<sup>st</sup> March
- c) To note circulation of the Quarter 3 Budget Report
- d) To approve the following payments:

Supplier/Contractor	Narrative	Amount
Staff	January Salary	£375.70
HMRC	PAYE & NI	£17.00
Staff	January Expenses & Mileage	£65.90

**10/02 Correspondence**

- a) To note email from SSDC confirming submission of comments on the Local Plan Review
- b) To note email from SSDC regarding the Future of Local Government in Somerset
- c) To consider email from SSDC regarding Services and Facilities
- d) To note email from SCC regarding Parish Path Liaison Officer
- e) To consider email from SSDC regarding Local Football Facility Plan
- f) To note email from SSDC regarding South Somerset Health Walks
- g) To note email from SCC regarding February Brief and One Somerset
- h) To note email from resident regarding the Great Parish Tree Giveaway

**11/02 Date of next meeting** – The next Parish Council will be held on Monday 9th March 2020. All items for inclusion on the agenda must be received by the Clerk by **9.00am on Friday 28<sup>th</sup> February.**