

**QUEEN CAMEL PARISH COUNCIL****Clerk:** Stephen Hill, 5 Woodpecker Meadow, Gillingham, Dorset, SP8 4GB**Tel:** 07949 150 888**e-mail:** clerk@queencamelpc.org.uk**website:** www.queencamelpc.org.uk**AGENDA**

The next meeting of Queen Camel Parish Council Finance & Risk Committee will be held on Thursday 29th October 2020 at 7:00pm via Zoom Conference Call facilities.

The Parish Council passed a Business Continuity Motion to enable it to conduct business during the Covid-19 pandemic. The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 enables meetings to be held with remote attendance

All members of the Finance & Risk Committee are summoned to attend.

The meeting will commence after there has been an opportunity for members of the electorate of the Parish to speak. In normal circumstances this will be restricted to approximately 15 minutes in total but shall be at the Chairman's discretion.

The Public can access the meeting by using the Zoom technology; no account is required. The Zoom Meeting ID: 883 8446 0269 and Passcode: 420894

F.01/10 Apologies for Absence**F.02/10 Declarations of Interest****F.03/10 Minutes of Meeting 30th July 2020**

Members are asked to approve the Minutes of meeting 30th July 2020 as an accurate record.

F.04/10 Community Benefit Fund

At its meeting 12th October 2020, Council referred to the Finance & Risk Committee, preparation of the draft process for allocation of community benefit funding to local projects and to make recommendations to Council.

F.05/07 Grants 2021/22 Review

At its meeting 12th October 2020, Council referred the review and revision, as necessary, of the Grants & Donations: Policy, Procedures and Application Form, adopted 15/7/13 (Background Paper), to Finance & Risk Committee, to make recommendations to Council.

F.06/10 Grants 2020/21

To receive an update on Grants following Council 12th October 2020, in particular to the Playing Field Committee.

F.07/10 Q2 20/21 Financial Report

To consider Q2 (20/21) report available from the Council's financial software system (Scribe) (Background Paper).

F.08/10 Banking Arrangements

To receive an update on the Council's banking arrangements, in particular to decide how to enable Council card payments.

F.09/10 Authorisation of Regular and Expected Invoices for Payment

To recommend to Council the authorisation of regular and expected invoices for payment.

F.10/10 Accounts for Payments

To recommend to Council a schedule of payments (from mid-October 2020).

**Stephen Hill
Parish Clerk**