

**QUEEN CAMEL PARISH COUNCIL****Clerk:** Stephen Hill, 5 Woodpecker Meadow, Gillingham, Dorset, SP8 4GB**Tel:** 07949 150 888**e-mail:** [clerk@queencamelpc.org.uk](mailto:clerk@queencamelpc.org.uk)**website:** [www.queencamelpc.org.uk](http://www.queencamelpc.org.uk)**Minutes of the Full Parish Council Meeting held via Zoom Conference Call Facilities on Monday 12<sup>th</sup> October 2020 at 7:30pm****Public Question Time**

There were 10 members of the public virtually in attendance during the Zoom meeting.

Immediately prior to the meeting members of the public were provided with the opportunity to speak. Members of the public were asked speak for up to the prescribed 15 minutes in total in the order in which they requested the Password to access this meeting by remote attendance (Zoom). 1no. member of public spoke about:

- the key work undertaken by the Playing Field Committee; relationship with QCPC requires Council's attention; asset management; and the proposed land transfer (see item 13/10).

**Present:** Chairman Simon Thornewill, together with Councillors Sue Gettings, Brian Hewlett, Dan Hewlett, Kathy Grainger, John Brendon, Michael Baker, Bryan Norman and Jude Coggins

**Also Present:** County and District Councillor Mike Lewis and Parish Clerk and RFO Stephen Hill and 10 members of the public joined the meeting.

**04/10 Apologies for absence:** No apologies were received; all Councillors were present.

**05/10 Declarations of interest:** Councillor Gettings declared a personal interest regarding her role with the Playing Field Committee (PFC) and specifically item 13/10.

**06/10 To approve as a correct record the minutes of the previous meetings held on 14th September 2020 to be signed by the Chair at a later date.**

**It was resolved to approve the minutes of the meetings held on Monday 14<sup>h</sup> September 2020 and 5 October 2020, as an accurate record of the meetings.**  
**For 9, Against 0, Abstained 0**

**07/10 Action Points from Previous Meeting**

- The Grant £2,258 has been paid to St Barnabas Church and £200 to the Memorial Hall.
- A letter has been written to the Department of Transport (with West Camel PC and Sparkford PC) regarding the A303 dualling.
- Purchase of equipment for footpath maintenance is pending; discussions and strimmer training has been arranged.
- The Working Group considering the land transfer Land Off West Camel Road Road (Planning Application 19/01830/OUT) met again on 23 September 2020 and reported back to SSDC.
- The decision made at 14 September 2020 Council (10/09 - Transfer of Land from SCC at Playing Field) may be revisited at the November 2020 meeting as it appears that SCC does not have resources.

**08/10 To receive County and District Councillor reports**

- 30 no. new Covid-19 cases in Somerset;
- The importance of including Covid-19 information in Noticeboards; and
- Government requested LGR business cases by 9 November 2020.

**09/10 Applications for bids to SCC Climate Emergency Community Fund**

SCC has opened (1 October 2020) the opportunity for bids to its £1m Climate Emergency Community Fund. Council was asked to consider bids and if necessary decide upon bids to promote. <https://www.somerset.gov.uk/waste-planning-and-land/climate-emergency/somerset-climate-emergency-community-fund-2020-2021/> within the two bid windows. Councillors Gettings, Norman and Grainger agreed to form a Working Group to prepare bids.

**It was resolved to approve establishing a Working Group to prepare bids to the fund.**

**For 9, Against 0, Abstained 0**

**10/10 Grants 2021/22 Review**

Council considered establishing a Task and Finish Group of Councillors or otherwise review and revise, as necessary, the Grants & Donations: Policy, Procedures and Application Form, adopted 15/7/13 (Background Paper).

**It was resolved to refer the Grants & Donations: Policy, Procedures and Application Form to Finance Committee.**

**For 9, Against 0, Abstained 0**

**11/10 Community Benefit Fund**

Council considered establishing a Task and Finish Group of Councillors to prepare a draft process for allocation of community benefit funding to local projects and to make recommendations to Council. The status of projects included in the Neighbourhood Plan was highlighted and provide a direction for funding.

**It was resolved to refer a Community Benefit Fund process to Finance Committee.**

**For 9, Against 0, Abstained 0**

**12/10 Blackwell Road & Gason Lane**

Council received an update on discussions with SCC (Highway Authority) regarding traffic management at Blackwell Road & Gason Lane including that the proposed A303 upgrade providing a long term solution; the Council continuing to agitate SCC Highways; risks of traffic safety; the opportunity to apply to Climate Emergency Community Fund; the limited authority of QCPC (eg to block road or provide a sign); making a no through road; and the importance of reporting incidents to the Police. Councillor Lewis will ask SCC Highways to place sign at Gason Lane.

Councillor D Hewlett declared a disclosable pecuniary interest and had to leave the meeting (20:10). Other Councillors were asked if they had any interest in the matter and did not declare.

**13/10 Playing Field Committee**

- a) Council discussed the writing of and delivery of the PC Playing Field Lease and the draft lease (of part of the land); and
- b) It also received an update on progress on document requirements from the Playing Field Management Committee and a report on its AGM on Friday 25 September 2020.

The PFC has suggested a joint meeting with QCPC w/c 3 November 2020.

**It was resolved that the Councillors discuss options informally and then meet with the Playing Field Committee (PFC) before any formal decision of the Council.**

**For 8, Against 0, Abstained 0**

#### **14/10 Footpaths and Environment**

Council received an update on delayed purchase equipment; use of volunteer resources; the delayed strimmer training; and meeting with contractor for specific quotes. Litter picking disrupted by very wet weather. Programming timescale of works to Wales Bridge unknown because of SCC resources.

#### **15/10 Somerset Local Government Reorganisation (LGR)**

Council received an update from the Chairman on the end September 2020 Stronger Somerset business case briefing. LGR changes expected April 2022. Business Cases requested by 9 November 2020. The Council's support of and the importance of the seven recommendations from SALC were highlighted.

#### **16/10 Planning Applications – none**

There were no Planning Applications for Council to consider and report Recommendations to the District Council. Note: the Council arranged an Extraordinary meeting 5 October 2020 to consider its consultation response on the Application 20/01117/FUL:

Proposed change of use of land from agricultural and erection of two dwellings with garages, access and landscape planting, Land East of Jalna, High Street Queen Camel (and Supported the Application).

#### **17/10 Notification of Planning Applications**

There were no Planning Applications about which the Council has received Notification but is not required to be consulted.

#### **18/10 Previous Planning Applications**

Council noted the Planning Applications which have been Decided (Permitted, Permitted with Conditions, Refused, Permission not Required) or Pending Decision.

#### **19/10 Correspondence (not included elsewhere) (Background Paper)**

- a) Avon & Somerset Constabulary report 14 September 2020.
- b) Council considered correspondence 22 September 2020 and that Neighbourhood Watch is not part of the Parish Council and that all people have a role to play. Councillor Coggins no longer to act as co-ordinator.
- c) Flood Committee (FC) email Chairman (Martin Lilley) 4 October 2020. Council considers that Flood Committee is a Working Group of the Parish Council. Gary Linscott spoke. The last FC was November 2019. Some clearance work is needed eg Henshall Brook. Councillor Norman offered to attend next FC planned for 30 October 2020. There is no flood plan or road closure team.

#### **20/10 Noticeboards**

Council reviewed its use of noticeboards and its decision from 9 December 2019 Council meeting: "it was resolved to restrict the use of the notice boards to Parish Council information only". Council discussed use of QCPC Noticeboards; space; use by local, not for profit making organisations; condition; other Noticeboards available in the village; and funding of new/replacement Noticeboards.

**It was resolved that the QCPC Noticeboards be used for PC notices as the priority and to promote funding of a new Noticeboard and replacement of Noticeboard/s.**

**For 8, Against 0, Abstained 0**

#### **21/10 Register of Interests**

Council received an update on Councillors' Registers of Interest (RoI), including that all RoI are now included on the SSDC website.

**22/10 To Authorise Accounts for Payment (September 2020) - None at present.**

**Meeting ended 21:30.**

**Date of next meeting –** The next Parish Council will be held on Monday 9<sup>th</sup> November 2020. All items to be considered for inclusion on the agenda must be received by the Clerk by **9.00am on Monday 2<sup>nd</sup> November 2020.**

Signed.....

Date .....