

**QUEEN CAMEL PARISH COUNCIL****Clerk:** Stephen Hill, 5 Woodpecker Meadow, Gillingham, Dorset, SP8 4GB**Tel:** 07949 150 888**e-mail:** clerk@queencamelpc.org.uk**website:** www.queencamelpc.org.uk**AGENDA****The next meeting of Queen Camel Parish Council will be held on Monday 9th November 2020 at 7:30pm via Zoom Conference Call Facilities**

The Parish Council passed a Business Continuity Motion to enable it to conduct business during the Covid-19 pandemic. The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 enables meetings to be held with remote attendance.

All members are summoned to attend.

The meeting will commence after there has been an opportunity for members of the electorate of the Parish to speak. In normal circumstances this will be restricted to approximately 15 minutes in total but shall be at the Chairman's discretion.

The Public can join the meeting by using the Zoom technology; no account is required. The Zoom Meeting ID: 817 8504 9109 and Passcode: 779800

01/11 Apologies for absence**02/11 Declarations of interest****03/11 Minutes of the previous meetings to be confirmed as correct**

To approve as a correct record the minutes of the previous meeting held on 12th October 2020 to be signed by the Chair at a later date.

04/11 Action Points from Previous Meeting

- Footpath maintenance equipment has been purchased and delivered to Queen Camel.
- To note that a meeting of the Flood Committee planned for 30 October 2020 was postponed.
- The planned informal meeting with the Playing Field Committee has been deferred until the latest Covid-19 restrictions are altered.

05/11 To receive County and District Councillor reports.**06/11 Applications for bids to SCC Climate Emergency Community Fund**

SCC has opened (1 October 2020) the opportunity for bids to its £1m Climate Emergency Community Fund. Council will receive an update following appointment of a Working Group to prepare bid/s. <https://www.somerset.gov.uk/waste-planning-and-land/climate-emergency/somerset-climate-emergency-community-fund-2020-2021/>

07/11 Grants 2021/22 Review

Finance & Risk Committee (29 October 2020) considered the Grants & Donations: Policy, Procedures and Application Form, adopted 15/7/13 and recommends revision to Council for adoption of a revised policy (Background Paper).

08/11 Community Benefit Fund

Finance & Risk Committee (29 October 2020) considered the Community Benefit Fund and recommends a policy and procedure to Council for adoption (Background Paper).

09/11 Highway Works**a) Yellow lines bellmouth Mildmay Drive/ A359**

Council is asked to consider its support of double yellow lines being placed at the bell mouth of Mildmay Drive and the A359 to prevent vehicles parking right on the junction, thus causing a highway hazard.

b) Highway safety work at the old vicarage, High Street

Council is asked to decide upon its support for works to improve the visibility at this location.

10/11 Footpaths and Environment

To update Council and receive an estimate for the works on Dark Lane and footpath alongside the medical centre-the playing fields to and decide to progress with the works (Background Paper).

11/11 Flood Committee Working Group

To elect Council representatives for the Flood Committee Working Group.

12/11 Planning Applications

To consider any Planning Applications for consultation and report Recommendations to the District Council.

20/02533/OUT | Outline application with all matters reserved for the erection of 2 No. dwellings with new vehicular access thereto. | Land OS 8800 Blackwell Road Wales Queen Camel – comments agreed to SSDC by 10 November 2020.

13/11 Notification of Planning Applications

To note the Planning Applications about which the Council has received Notification but is not required to be consulted (Background Paper).

14/11 Previous Planning Applications

To note the Planning Applications which have been Decided (Permitted, Permitted with Conditions, Refused, Permission not Required) or Pending Decision (Background Paper).

15/11 Correspondence (not included elsewhere in the Agenda) (Background Paper)

a) S Millard and P Lewis emails 24 September 2020, S Millard 10 October 2020 and 15 October 2020 regarding support for the CLT's work at the Old School Site and to make decisions as necessary.

16/11 Q2 20/21 Financial Report

Council is asked to note and discuss the Q2 (20/21) Financial Report (considered by Finance Committee at its meeting 29 October 2020) and Bank Reconciliations, provided in accordance with Finance Regulations 2.2, for noting by Council (Background Paper)

17/11 To Authorise Accounts for Payment (November 2020)

To note the recommendations for payment from the Finance & Risk Committee (29 October 2020) to authorise:

Footpath maintenance equipment (Screwfix) £70.92
Footpath maintenance equipment (Mole Valley) £525.43
Clerk Salary 1/06/20-31/10/20 £1,766.45 (inc 5*£33.50 Home Office Allowance)
HMRC PAYE £399.60
Dorset Planning (NP) £257.40 (to be reclaimed from SSDC)
Information Commissioner's Office 2020/21 £40.00

Other Accounts for Payment for authorisation:

PFK Littlejohn (external audit fees) £240.00

18/11 Exclusion of Press and Public

Council to consider entering confidential session and thereby exclude Press and Public from the meeting owing to the commercially sensitive nature of the business to be discussed.

19/11 Draft S106 Agreement: Land off West Camel Road (Planning Application 19/01830/OUT)

To consider the recommendations from the Working Group (23 September 2020) and make a decision to agree its proposals, in view of the SSDC response to the Working Group's proposals (16 October 2020).

Date of next meeting – The next Parish Council will be held on Monday 14th December 2020. All items to be considered for inclusion on the agenda must be received by the Clerk by **9.00am on Friday 4th December 2020**.

Stephen Hill
Parish Clerk