

**QUEEN CAMEL PARISH COUNCIL****Clerk:** Stephen Hill, 5 Woodpecker Meadow, Gillingham, Dorset, SP8 4GB**Tel:** 07949 150 888**e-mail:** clerk@queencamelpc.org.uk**website:** www.queencamelpc.org.uk**AGENDA**

The next meeting of Queen Camel Parish Council will be held on Tuesday 9th February 2021 at 7:30pm via Zoom Conference Call Facilities

The Parish Council passed a Business Continuity Motion to enable it to conduct business during the Covid-19 pandemic. The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 enables meetings to be held with remote attendance.

All members are summoned to attend.

The meeting will commence after there has been an opportunity for members of the electorate of the Parish to speak. In normal circumstances this will be restricted to approximately 15 minutes in total but shall be at the Chairman's discretion.

The Public can join the meeting by using the Zoom technology; no account is required. The Zoom Meeting ID: 810 5810 9768 and Passcode: 958410

01/02 Apologies for absence**02/02 Declarations of interest****03/02 Minutes of the previous meetings to be confirmed as correct**

To approve as a correct record the minutes of the previous meeting held on 11th January 2021 to be signed by the Chair at a later date.

[DRAFT-Minutes-11th-January-2021-2.pdf](#)

04/02 Action Points from Previous Meeting (all other matters are on the Agenda)

- A remote meeting of QCPC Working Group and the PFC took place on 26 January 2021 – see Agenda item 08/02.
- A remote meeting of representatives of the Flood Committee (including QCPC representatives took place on 14 January 2021; Parish Council representatives to report back.
- The SCC highway/bridge team has not updated on planned works to Wales Bridge – see Agenda item 11/02.
- Councillors have met on site to discuss Blackwell Road– see Agenda item 11/02.
- Council has provided further information to SCC regarding the culvert A359 location that needs clearing – see Agenda item 11/02.
- SSDC has been informed of the Precept 2021/22.
- Establishing the Community Benefit Fund Panel was considered by Finance Committee on 28 January 2021 – see Agenda item 18/02.
- The Neighbourhood Watch (NW) group has been asked for and provided its opinion on the best organisational function, for the relationship between NW and the QCPC – see Agenda item 09/02.

05/02 To receive County and District Councillor reports.**06/02 Council Chairman**

Following the resignation of the Chairman, Council is asked to elect a new Chairman.

07/01 Applications for bids to SCC Climate Emergency Community Fund

SCC has opened (1 October 2020) the opportunity for bids to its £1m Climate Emergency Community Fund. Council received an update following appointment of a Working Group to prepare bid/s and approved drafting of bids (14 December 2020) which were submitted by 12 January 2020. Council has been informed that further

information is needed by 17 February 2021. <https://www.somerset.gov.uk/waste-planning-and-land/climate-emergency/somerset-climate-emergency-community-fund-2020-2021/>

08/02 Update on lease to Playing Field Committee (PFC) and Working Group

Council will receive an update and be asked to consider. The Council Working Group met with representatives of the PFC on 26 January 2021. Draft notes of the meeting are available. The meeting concluded to get further instructions from QCPC and the PFC on what might be acceptable and to come back with more substantial, developed proposals. Another meeting will then be arranged with the PFC.

09/02 Up-date on Neighbourhood Watch (NW) Scheme (Background Paper)

Council has stated that it should play a more prominent role with NW. Council has received the opinions and preferences from NW on the best organisation function.

10/02 Secretary of State for Transport development consent order: A303 Sparkford to Ilchester Dualling

To consider the decision to approve the development consent order and decide on any comments from the Parish Council.

11/02 Highway Works

a) Wales Bridge

Council will receive any update from SCC highway/bridge team on planned works to Wales Bridge.

b) Blackwell Road, Gason Lane and Traits Lane

Following Council 11 January 2021 a site meeting has taken place; Council to receive feedback from that meeting.

c) Drains and Culvert A359

Following Council 14 December 2020 and 11 January 2021 Council will receive any feedback from SCC following on from Flood Committee 23 November 2020.

12/02 Footpaths and Environment

The QC Environment Warden (Councillor Grainger) to update Council on the works carried out to improve footpaths including at Dark Lane.

13/02 Planning Applications

To consider any Planning Applications for consultation and report Recommendations to the District Council.

a) 20/03281/HOU and 20/03282/LBC | Demolition of existing single storey extension & conservatory, erection of a two storey extension to rear of dwelling and internal alterations | Carpenters High Street Queen Camel Yeovil BA22 7NF

Ref. No: 20/03281/HOU and 20/03282/LBC | Received date: Fri 13 Nov 2020 | Status: Awaiting Decision | Case Type: Planning Application

Amended Plans have been submitted to reduce the scale and alter the fenestration and internal layout of the proposed rear extension. This Application was considered and supported at the QCPC meeting 14 December 2021. This Application relates to amended plans and/or additional information.

b) 21/00125/HOU | Two storey rear extension | Camel Leas Babcarry Road South Barrow Yeovil BA22 7LE

SSDC is obliged to consult Town/Parish Councils as statutory consultees. You are not obliged to respond.

14/02 Notification of Planning Applications

To note the Planning Applications about which the Council has received Notification but is not required to be consulted (Background Paper).

15/02 Previous Planning Applications

To note the Planning Applications which have been Decided (Permitted, Permitted with Conditions, Refused, Permission not Required) or Pending Decision (Background Paper).

16/02 Correspondence (not included elsewhere in the Agenda) (Background Paper)

- Concern about property at Cleveside Close and High Street, 12 December 2020.
- Hedge at solar farm, 11 January 2021.

17/02 Annual Parish Council and Annual Village (Parish) Meeting

Council is asked to consider arrangements for the Annual Parish Council and Annual Village (Parish) Meeting 2021.

18/02 Finance & Risk Committee

To note the draft Minutes of Finance & Risk Committee 28 January 2021 including Grants 21/22, bank mandate, Q3 financial report and accounts for payment and to consider its considerations relating to the Community Benefit Fund (CBF) Panel:

- the ToR for the Community Benefit Fund (CBF) Panel include for 5no. people from the community and 2no. Parish Councillors;
- the 2no. Parish Councillors to be selected by the Council; 1no. of which will be the Chairman of the CBF Panel;
- non-Council representatives will be selected by the Council from volunteer/nominees;
- the ToR refer to the possibility of a conflict of interest;
- 1no. person only representing an organisation;
- the call for volunteer/nominees was proposed be to sought by advertising on the Council website, Noticeboards, community magazine, by word of mouth and letter to organisations.

19/02 To Authorise Accounts for Payment (January 2020)

To note and authorise the recommendations for payment:
Parish Clerk salary (£353.21) including Home Working Allowance (£33.50) and HMRC payment (£80.00) and Hunter Forest (expenses) trimmer fuel/grease (£20.12).

Date of next meeting – The next Parish Council will be held on Tuesday 9th March 2021. All items to be considered for inclusion on the agenda must be received by the Clerk by **9.00am on Friday 26th February 2021.**

Stephen Hill
Parish Clerk