



QUEEN CAMEL PARISH COUNCIL

Clerk: Elaine Owen, Innes House, Kingsdon, Somerton, Somerset, TA11 7LL

Tel: 07726 245 101

e-mail: clerk@queencamelpc.org.uk

website: www.queencamelpc.org.uk

AGENDA

A Meeting of Queen Camel Parish Council will be held on Thursday 17th June 2021 at 7:30pm, Main Hall, Queen Camel Memorial hall

All members are summoned to attend.

The meeting will commence after there has been an opportunity for members of the electorate of the Parish to speak. In normal circumstances this will be restricted to approximately 15 minutes in total, but shall be at the Chairman's discretion.

06/01 Apologies for Absence

06/02 Declarations of Interests

06/03 To RECEIVE County and District Councillor reports

Including UPDATES from County and District Councillor Lewis about:

- the status of the Neighbourhood Plan <https://youtu.be/hpL7PgGtWF8> and
- the Queen Camel Playing Field Land owned by Somerset County Council (Background Paper).
- Somerset Unitary Authority consultation outcome.

06/04 Minutes of the previous meeting to be confirmed as correct

To approve as a correct record the minutes of the previous meeting held on 20th May 2021 <http://queencamelpc.org.uk/meetings/agendas-minutes-2021/>

06/05 To APPOINT councillors to the following responsibilities

- Vice Chairman
- Highways
- Neighbourhood Watch
- Environmental Officer

06/06 Action Points from Previous Full Council Meeting (all other matters are on the Agenda)

QCPC was asked to write to SSDC, SSC and the MP regarding the discharge of sewerage into the River Cam by Wessex Water.

06/07 Up-date on Neighbourhood Watch (NW) Scheme

Council will **RECEIVE** an update from Councillor Gettings, including information about Welcome Packs.

06/08 Flood Committee

An inventory of equipment provided by Councillor Norman was circulated to Council. To **RECEIVE** any further update.

06/09 Neighbourhood Plan

To thank those who helped make the Neighbourhood Plan and to **APPOINT** a lead Councillor to take it forward.

06/10 Council Response to the Secretary of State (SoS) Development Consent Order (DCO) for A303

Further information was being sought about liaison with contractors. Council will **RECEIVE** an update on correspondence from Councillor D Hewlett.

06/11 Highways

a) Wales Bridge

Council will **RECEIVE** any update from SCC highway/bridge team on planned works to Wales Bridge.

b) Recent and anticipated traffic congestion

To **RECEIVE** an update from Councillor Gettings with regard to recent and anticipated further traffic problems affecting Blackwell Road, Gason Lane, Traits Lane and the High Street.

c) Pinch points and traffic survey

To receive an **UPDATE** about seeking expert advice re pinch points and re-run traffic survey.

06/12 Footpaths and Environment

The QC Environment Warden (Councillor Grainger) to **UPDATE** Council.

06/13 The Old Surgery

To **DISCUSS** what steps the parish council might take for this boarded up building.

06/14 Playing Field Management Committee (PFMC)

To **RECEIVE** draft Terms of Reference from Councillor Brendon.

06/15 Planning Applications (Background Paper)

To **RESPOND** to any Planning Applications for consultation and report Recommendations to the District Council.

a) 19/01830/OUT Land Part OS 1053 West Camel Road Queen Camel Yeovil

Proposal: Outline application with all matters reserved except for access for the erection of up to 43 dwellings and associated landscaping and access works.

The types of development include new residential units. This means the Council has been unable to issue a favourable decision on this particular application until the impact the development would have on phosphate levels has been addressed.

To this end, the applicant has submitted a document dated 15th may 2021, prepared by its ecological consultant Engain which suggests an on-farm mitigation solution. The report confirms that 3.23 ha of dairy farmed land is required to off-set the phosphates. The report makes the case that mitigation could take the form of a wetland on land in the applicant's control, as illustrated in the document.

Comments required by 21st June

b) 21/01263/HOU: Carpenters High Street, Queen Camel

Demolition of single storey extension and conservatory, construction of two storey extension and internal alterations. (Resubmission of previous approved applications 20/03281/HOU & 20/03282/LBC)

Comments must be received by 22nd June

06/16 Notification of Planning Applications (Background Paper)

To **NOTE** the Planning Applications about which the Council has received Notification but is not required to be consulted.

06/17 Previous Planning Applications (Background Paper)

To **NOTE** the Planning Applications which have been Decided (Permitted, Permitted with Conditions, Refused, Permission not Required) or Pending Decision.

06/18 Solar Farm Extension Impact on Community Benefit Fund

Council to **RECEIVE** an update on negotiation with Abercomyn Solar Limited regarding added community benefit following their application for extension of the solar farm from 25 to 40 years.

06/19 Correspondence (not included elsewhere in the Agenda)

- Blackwell Road correspondence
- Playing Field Annual Inspection Report
- **REPORT** complaint resolved with letter

06/20 Annual Village (Parish) Meeting

Councillors Norman and Malton to **UPDATE** councillors about preparations for Annual Village Meeting on Friday 17th September 2021(Background papers).

06/21 Community Benefit Fund (CBF)

Council to **APPOINT** five community applicants to the Panel (7 applications received). Paper Ballot in line with process under Standing Orders 8a.

06/22 SCC Land at Queen Camel Playing Field

Council to **RESOLVE** whether to accept SCC offer of a licence for the land at the north of the Playing Field to run to 2026.

06/23 Financial Reports for year ending 31/03/2021

To **RECEIVE** the following reports

- Bank reconciliation
- End of year payments and receipts statement
- Reserves statement
- VAT position

06/24 Audit 2021/2022

To **ACCEPT** the Internal Auditor's report and signed certificate for the 2020/21 financial year.

06/25 External Audit Exemption Certificate

As recommended by the Finance and Risk Committee (F07/06a) to **RESOLVE** that Queen Camel meets the criteria for exemption from External Audit for 2020-2021 due to the total gross income and expenditure both being under £25,000.

- After this resolution the Chairman will sign and date the Exemption Certificate.

06/26 Approval of the Annual Governance Returns

a) Approval of Section 1 Annual Governance Statement

As recommended by the Finance and Risk Committee (F07/06b) to **RESOLVE** that Queen Camel approves and signs the Annual Governance Statement for 2020-2021.

- After this resolution the Chairman and the Clerk will sign the Annual Governance Statement.

b) Approval of Section 2 Accounting Statements 2020-2021

As recommended by the Finance and Risk Committee (F07/06c) to **RESOLVE** that Queen Camel approves and signs the Accounting Statements.

- After this resolution the Chairman will sign the Accounting Statements.

c) Notice of Public Rights and Publication of Unaudited Governance and Accountability Return

To **NOTE** that the period of public rights will be announced on Monday 21st June and will commence on 22nd June and end on 2nd August

06/27 Authorising Accounts for Payment

To **NOTE** that payment process will revert to that already agreed under the Financial Regulations. Due to changing Bank signatories there are no payments to report at date of Agenda.

Date of next meetings

The next meeting of the Finance and Risk Committee will be held on Monday 5th July 2021 at 7.30pm in the Marples Room of the Memorial Hall. All items to be considered for inclusion on the agenda must be received by the Clerk by 9.00am on Thursday 24th June 2021.

The next Parish Council is due to be held on Monday 12th July 2021 at 7.30pm in the Main Hall, Memorial Hall. All items to be considered for inclusion on the agenda must be received by the Clerk by 9.00am on Thursday 1st July 2021.

Elaine Owen
Parish Clerk