



Queen Camel Parish Council

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DRAFT Minutes of the Parish Council Meeting held on Monday 20th December 2021 at 7:30pm

Public Question Time

Immediately prior to the meeting members of the public were provided with the opportunity to speak. There were two members of the public in attendance.

Present: Councillors John Brendon, Sue Gettings (Chairperson), Kathy Grainger, Dan Hewlett, Phil Jones, Rachael Malton and Bryan Norman.

Also present: Parish Clerk and RFO, Elaine Owen

12/01 Apologies for Absence

The following apologies were received: Mike Baker due to holiday, Brian Hewlett and County and District Councillor Mike Lewis

12/02 Declarations of Interests

Cllrs: Gettings, Grainger and Jones declared an interest in the Playing Field Committee items.

12/03 To RECEIVE County and District Councillor reports

None

12/04 Minutes of previous meetings to be confirmed as correct


A correction was made to item 11/09 with an additional bullet point added to note that the Texaco Garage might be used as a Highways Depot.

It was RESOLVED to approve the minutes of the parish council meeting held on 15th November 2021 as an accurate record of the meeting with the above correction.

12/05 no item – numbering error

12/06 Planning (Background paper)

One Planning Application requiring QCPC consultation has been validated since last meeting that requires a response by 21st December 2021.

First Floor Extension and Alterations with Detached Outbuilding.  The Cobblers High Street Queen Camel Yeovil BA22 7NE Ref. No: 21/03359/HOU | Received: Tue 09 Nov 2021 | Validated: Wed 10 Nov.

It was RESOLVED to object to the application on the grounds that tiles have been specified when the main building and those around it are thatched. Also the design of the windows should be in line with the Neighbourhood Plan Detailed Design Guidance (page 33) with casements and glazing bars.

12/07 Queen Camel Playing Field

a) Interim Playing Field Management Committee

A great deal of progress has been made since the last meeting with clarity now obtained over membership and assets. Therefore the interim status previously suggested need not be continued.

It was RESOLVED that the Committee will now be called the Playing Field Management Committee.

It was further RESOLVED to elect Councillors Jones and Grainger to the Playing Field Management Committee.

It was further RESOLVED to approve that Cllr Jones is elected Chairman of the Committee.

It was further RESOLVED to approve that the following Members of the existing Playing Field Committee (who have indicated their willingness to stand) are elected as Members of Playing Field Management Committee: Mike Baker, Chris Bennett (Football Club) Ian Conway (Cricket Club) Angus Davidson (Tennis Club), Sue Gettings, Rob Hinks, Terri Plummer and Stewart Willies.

It was clarified that Sue Gettings and Mike Baker will sit on the Playing Field Management Committee as parishioners not parish councillors.

The first meeting will take place on Monday 24th January 2022. Parish clerk support is not required for the meeting with minutes to be taken by a volunteer.

b) Play area grant applications

Cllr Gettings thanked Simon Patton and Rob Hinks for their work on two applications. These need to be submitted before the parish council formally takes control of the land on 1/1/2022.

It was RESOLVED to approve that applications for these funding grants from Big Lottery Community Fund and ASDA may be made in the name of the parish council.

c) Playing Field Development Working Party

Options for the reporting structure of the Playing Field Development working party were discussed. The main task at the present time will be to upgrade the play area.

It was RESOLVED that the Playing Field Development Working Party shall report directly to the parish council.

For 6, Against 1, Abstained 0

d) Playing Field other urgent matters

A list of actions required was reviewed. Insurance and Water has been arranged to commence from 1/1/2022. A decision will be made on electricity supplier shortly. Other items listed can be reviewed by the Playing Field Management Committee

12/08 Financial Reports

a) It was RESOLVED to approve paying the Playing Field Water Bill by Direct Debit.

b) The accounts for payment recorded in the draft minutes of the Finance and Risk Committee of 6th December 2021 were **NOTED** <https://queencamelpc.org.uk/wp-content/uploads/2021/12/2021-12-06-DRAFT-minutes-Finance-Committee-December.pdf>

c) The following payments have been authorised by the Chairman of the Finance and Risk Committee under delegated authority since 6th December, or are covered by Opening Up Safely Grant were **NOTED**.

Delegated Authority					
	Item	Date Paid	VAT	Amount	Authorised
1.	Ink and stationery	17/12/2021	YES	£34.98	12/12/2021

Opening Up Safely – Community Lounge spending					
	Item	Date Paid	VAT	Amount	Authorised
1.	Bingo cards	17/12/2021	No	£10.00	12/6/2021 F12.11 (d)
2.	Copier paper	17/12/2021	Yes	£4.99	12/6/2021 F12.11 (d)

12/09 Budget for Precept (Background Paper)

CLlr Brendon introduced the budget and the figures. Following years of modest rises (or none at all in previous year) and in the face of needing to fund the playing field going forward, the Finance and Risk Committee are recommending a precept rise to £20,000. It is not possible to draw from the general reserve to prevent a precept rise as that is now below the recommended level. Savings have been made where possible, including reducing the amount that QCPC will be able to offer in precept funded grants.

It was noted that the budget did not include any funding for a Speed Indicator Device (SID). This is not considered affordable and it was suggested that an application might be made to the Community Benefit Fund Panel.

It was RESOLVED that precept to be applied for 2022-23 shall be £20,000

Date of next meetings

Meetings start at 7.30 and are held in the Marples Room, Memorial Hall, Queen Camel.

- The Parish Council will meet on Monday 17th January 2022. All items to be considered for the Agenda must be received by Thursday 6th January.
- The Playing Field Management Committee will meet on Monday 24th January. All items for the Agenda to be received by the 13th January.
- The Community Benefit Panel will meet on Wednesday the 26th January 2022
- Finance and Risk Committee will meet on Monday 7th February 2022. All items to be considered for the agenda must be received by the Clerk by Thursday 27th January.

Interim Playing Field Management Committee are to be confirmed.

Elaine Owen
Parish Clerk

Signed (Chairman)

Date.....