



QUEEN CAMEL PARISH COUNCIL

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AGENDA

A Meeting of Queen Camel Parish Council will be held on Thursday 21st April 2022 at 7:30pm, Main Hall, Queen Camel Memorial Hall

All members are summoned to attend.

The meeting will begin after an opportunity for members of the electorate of the Parish to speak. This is restricted to approximately 15 minutes in total, but shall be at the Chairman's discretion.

04/01 Apologies for Absence

04/02 Declarations of Interests

04/03 To RECEIVE County and District Councillor reports

04/04 Minutes of the previous meeting to be confirmed as correct

To **APPROVE** as a correct record the minutes of the previous meeting held on 21st March 2022.

<https://queencamelpc.org.uk/wp-content/uploads/2022/03/2022-03-21-Draft-Minutes-MarchSG.pdf>

04/05 Election

To **NOTE** that the Queen Camel Parish Council election was uncontested and that the following persons are elected: Michael Baker, John Brendon, Sue Gettings, Dan Hewlett, Brian Hewlett, Phil Jones and Bryan Norman.

There are two vacancies for co-option onto the Council which will be advertised on the PC Website, in the Camels Magazine and on Social Media.

04/06 Planning (Background paper)

Planning decisions are listed in the background paper. There are no applications requiring QCPC consultation. Some applications still awaiting decision have had decision dates move to end of June.

04/07 The Old Surgery To RECEIVE an update from Councillor Lewis and Councillor Gettings as a result of their meeting with the Enforcement Officer

04/08 Neighbourhood Plan No update is expected at this meeting.

04/09 Highways

a) A303 Proposed closure May to September 2022

To **RECEIVE** a rescheduled meeting date with National Highways and Galliford Try set for w/c 25 April and to **DISCUSS** impact on Queen Camel.

b) Queen Camel Traffic Regulation Order (TRO) To **RECEIVE** any updates, including from Cllr Malton about the questionnaire.

c) Other Highways including:

- To **DISCUSS** the state of the boundary wall to the Witches and the impact it is having on the pedestrian pavement on England's Lane.
- To **REPORT** that drop kerbs still outstanding at the end of Hill View and the corner of Church Path.
- To **DISCUSS** the condition of the track between Hill View and West View.
- To **RECEIVE** an update about 'No Through' signage Grace Martin's Lane.

- To **RECEIVE** any update regarding the sink hole by bridge
- To **RECEIVE** any update about the potential for a pedestrian crossing in the High Street.
- To **RECEIVE** an update about parking on Hill View Lane by councillor Gettings

04/10 Speedwatch / Speed Indicator Devices (SIDs) To **RECEIVE** any update from Councillors.

04/11 Noticeboards – up-date on progress by Councillor Malton

04/12 Environment and footpaths: To **RECEIVE** updates from Cllr Malton

- Footpaths
- Litter and waste, including campaign to reduce dog mess
- Wildflower Giveaway
- Owl and Hawk Trust
- Environment – to **DISCUSS** correspondence from a parishioner and any up-dates. Also to **DISCUSS** the paddock behind the Tin Shed.

04/13 Flood Committee To **RECEIVE** any updates.

04/14 SCC Land at Queen Camel Playing Field To **DISCUSS** what action is now required

04/15 Neighbourhood Watch To **RECEIVE** any update from Cllr Jones

04/16 Queen Camel Playing Field Management Committee To **RECEIVE** a verbal update from the Chair

04/17 Playing Field Fundraising Group To **RECEIVE** a verbal report from Cllr Gettings

04/18 Communications

- To **RECEIVE** any update about parish council social media, website etc.
- To **RECEIVE** an update about the Annual Village Meeting 20th May 2022

04/19 Solar Farms

To **RESOLVE** that the DEED OF AMENDMENT for the Sutton Montis Road solar farm may be signed by Council (if available).

04/20 Community Benefit Fund (CBF) Panel

- To **RECEIVE** any recommendations for funding approval from the meeting of 19th April 2022
- To **RECEIVE** an update from the Chair to include the Community Lounge project and Defibrillators.

04/21 Financial Reports and Accounts for Payment

a) To **RECEIVE** any update from Chair of Finance and Risk Committee

b) To **NOTE** the following payments have been made that were already authorised / in the budget

	Item	Date Paid	VAT	Amount	Minute number
1	Clerk Salary March	28/3/2022	no	391.67	F12/11
2	HMRC Paye March	28/3/2022	no	£98.00	F12/11
3.	Clerk Home office allowance March	31/3/2022	no	£33.50	F12/11
4	PATA payroll fees	28/03/2022	no	£23.85	F12/11
5	Memorial Hall room hire	28/03/2022	no	£26.00	
6	Litter picking equipment	28/03/2022	yes	£80.89	1/14
7	Direct Debit Multipay card fee	14/3/2022	no	£6.00	Standing Bank Charge
8	Direct Debit Multipay card fee and Bank Charge	11/4/2022 31/3/2022	no	£6.00 £18.00	Standing Service Charge

c) To **RESOLVE** to **AUTHORISE** that the following payments may be made that are not in the budget

To **APPROVE** that road signs may be purchased.

d) To **NOTE** the following payments made via delegated authority to Chair of Finance and Risk Committee

	Item	Date Paid	VAT	Amount	Date of email
1	Clerk election training SSDC		no	£20.00	
2	Clerk training SLCC	Via Multipay card	no		3/2022
3	Clerk Cicla training course	Via Multipay card	no		/2/2022

e) To **NOTE** the following payments were made via delegated authority to Cllr Gettings from the Opening up Safely Grant (further payments may be notified at the meeting)

	Item	Date Paid	VAT	Amount
1	Golden Oldies singalong	28/3/2022	no	£30.00
2	Consumables for Lounge	28/3/2022	varies	£5.89
3	Equipment for Lounge	28/3/2022	yes	£26.00

f) To **NOTE** the following payments were made via delegated authority by Cllr Jones from the Playing Field Management Fund (further payments in hand may be notified at the meeting)

	Item	Date Paid	VAT	Amount
1	Pavilion renovation (various items)	28/3/2022	yes	£212.25
2	Pavilion paint	31/3/2022	yes	£190.20
3	Battery for tractor	31/3/2022	yes	£66.47
4	Electricity	DD 31/3/2022		£37.92
5	Paint	31/3/2022	yes	£21.00

g) To **NOTE** that the following monies have been received (Items 1,2 and 3 ring-fenced for play area)

	Item	Date Banked	Amount
1	Soup lunch (including £20.00 donation)	Held as cash	£602.12
2	Vintage Fair income (£20 per entry)	various	£220
3	Precept	13/04/2022	£20,000
4	Received via Cllr Jones for playing field	13/04/2022	£14.00

Date of next meetings

Meetings start at 7.30 and are held in the Memorial Hall, Queen Camel.

- 25th April 2022 Playing Field Management Committee.
- 4th May 2022 Finance and Risk Committee. All items to be considered for the Agenda by 27th April.
- 16th May 2022 Annual Meeting and Parish Council Meeting.
- 20th May 2022 (Friday) Annual Village Meeting Main Hall.



Elaine Owen Parish Clerk